

**Wolcott Special Selectboard Meeting
Minutes
April 8, 2020**

Phone conference - 6:00 p.m.

All Minutes are draft until approved by the Selectboard
Please see future Minutes for approval of these Minutes

Present: Kim Gravel, Mike Davidson, Linda Martin, Kurt Klein
Absent: Richard Lee
Employees: Belinda Clegg, Deborah Klein
Public: Ryan Bjerke, Bill Cotten

Kim called the meeting to order at 6:01 p.m.

Amendments to the Agenda:

Ryan asked that public spaces be added to the Agenda. Ryan stated that the school district has closed playgrounds. This action has been taken because equipment cannot be cleaned, and it is not safe for groups of people to congregate in such spaces. It was suggested for safety reasons the Town close public spaces as well. Motion by Linda to amend the April 1 Interim Operational Directive by adding the closure of all public spaces owned by the Town. Seconded by Kurt. Roll call vote: All 4 in favor.

Both ballfields are now closed to the public. Barriers will be put up along with signage. Other public spaces owned by the Town, such as the gazebo/kiosk (by the Depot building) is closed. The play area behind the Depot building remains closed. Based on the Governor's directive, Town employees are to wear a mask when in the presence of another person. Ryan will provide hand-make masks for Town employees to wear, if they do not already have one.

Comments from the Community: None

Budget Discussion:

The board reviewed financial documents and discussed how best to manage the budget for the remainder of this year and into the next fiscal year. The board will compile a list of anticipated expenditures. Costs associated with the damage resulting from the Halloween storm, as well as costs associated with Covid-19, are being documented for possible FEMA or other governmental reimbursement.

The board asked the Treasurer to contact the bank to re-negotiate the interest rate on the loan for the temporary bridge.

Town Administrator/Scribe:

The hiring of a Town Administrator, or an Administrative Assistant, will be considered at a later date. A job description for Scribe will be developed.

Submission of time sheets:

Employees are to complete time sheets by listing actual hours worked and hours that would have been worked but could not due to the Covid-19 Directives. Hours may be submitted via email.

Adjourn: Motion by Mike to adjourn the meeting. Seconded by Linda. Roll call vote: All 4 in favor. The meeting was adjourned at 7:28 p.m.

Respectfully submitted by Deborah Klein

Next regular Selectboard meeting - April 15, 2020

Phone in information available on Town website