

**Wolcott Selectboard Meeting
Minutes
November 7, 2018**

All Minutes are draft until approved by the Selectboard.
Please see future Minutes for approval of these Minutes.

Present: Kimberly Gravel, Michael Davidson, Richard Lee, Eric Furs
Absent: Jennifer Holton-Clapp
Town Employees: Linda Martin, Belinda Clegg, Skip Patten, Tom Martin, Deb Klein
Public: Flynt Wein, Clyde Gardner, Donna Gardner, Lori Phelps, John Wheeler,
Kurt Klein, Marcel D. Gravel, Marcel G. Gravel, Bill Cotten, Richard
Gravel
Guest: Tyler Billingsley, East Engineering
Reporter: Doug McClure, *Hardwick Gazette*

Kim called the meeting to order at 6:03 p.m.

Amendments to the Agenda:

Planning Commission - The Selectboard received a letter of resignation from Jeremy Foster-Fell for medical reasons. Motion by Kim to accept Jeremy's resignation from the Planning Commission. Seconded by Richard. Voting: 4 in favor, 0 opposed.

Wolcott United Methodist Church - The church has been placed on the Vermont State Register of Historic Places.

Fire Department - The Fire Department is recruiting volunteers. Eric contacted Jim Holton about having a table at Town Meeting.

**PUBLIC HEARING
RECLASSIFYING REED ROAD from C4 to C3**

[*Kim recused herself from this item on the Agenda.*] A site visit was conducted on November 3, 2018 and the road was inspected by Skip, Highway Foreman. In Skip's opinion the needed road work has been completed with the exception of the turnaround. The turnaround was delayed due to rain. If the turnaround cannot be completed this year, Skip indicated there is a space at the top of Reed Road that can be used this winter.

Richard Gravel will retain ownership of the area designated for the turnaround, but will provide to the Town a deed granting permanent highway easement to the Town.

There were no comments from the community. Motion by Eric to accept the reclassification of Reed Road from a Class 4 to Class 3 road as being in the best interest of the Town by improving road standards and by serving seven taxpayers, contingent upon the Town getting the deed as discussed from Richard Gravel. Seconded by Michael. Voting: 3 in favor, 0 opposed. Maintenance of the road by the Town will begin upon acceptance of the deed granting the easement.

Budget Discussion - Cotten & Wheeler: Bill Cotten and John Wheeler provided the Selectboard with a five-page document as a supplement to their presentation. They identified three priorities for the Town: 1) the School Street bridge; 2) an Administrative Assistant to the

Selectboard; and 3) having a long-range plan. It was suggested that a public meeting be scheduled to allow townspeople an opportunity to engage in a big-picture discussion. The Board thanked the men for their input and indicated the Board will meet with them prior to the budget for next year being finalized.

BUDGET HEARINGS

Planning & Zoning: Tom Martin submitted a written budget request of \$10,500. Last year's budget was \$10,350. Motion by Eric to approve the budget request as presented. Seconded by Richard. Voting: 4 in favor, 0 opposed. Tom will present to the Selectboard at a future meeting information on the fee schedule used by P&Z. Motion by Eric to continue with the \$40 fee for the posting of a sign until a new fee schedule can be considered. Seconded by Kim. Voting: 4 in favor, 0 opposed.

Lister: Deb Klein and Tom Martin presented a packet of information to the Selectboard regarding goals for the Lister office and proposed budget for next year. The Lister budget discussion was tabled until a December meeting when more information can be presented regarding GIS mapping. Motion by Kim to assign E9-1-1 duties to the Listers. Seconded by Michael. Voting: 3 in favor, 0 opposed [Eric not present for vote.]

Percy - Notice of Violation—Junk Ordinance: Leonard and Kimberley Percy were notified to attend tonight's Selectboard meeting to discuss why they have not followed up on the promise they made to clean up their property. They did not appear. Motion by Kim to have a letter of violation and notice of fine sent to the Percy's. Seconded by Richard. Voting: 4 in favor, 0 opposed.

Tyler Billingsley - Bids and Contract: Tyler presented to the Selectboard for signature a lease agreement with VTrans for a 130 foot bridge that will serve as a temporary bridge on School Street. Tyler reported that three contractors submitted bids for installation of the temporary bridge. The low bid was Al St Onge of Montgomery at \$131,000. The Blow & Cote bid was \$157,700. CCS Contracting bid \$193,000. Tyler stated that Al St Onge could start work tomorrow. Skip pointed out that Flat Iron Road flooded last Saturday, so it is preferable to get the work completed as soon as possible. Skip and Tyler agreed that the approaches to the temporary bridge will need to be blacktopped. The Al St Onge bid includes blacktop. Motion by Kim to sign the contract with Al St Onge for \$131,000 to serve as the contractor for the installation of the temporary bridge on School Street. Seconded by Michael. Voting: 4 in favor, 0 opposed. Rental of the temporary bridge is \$202 per month. Tyler pointed out that a rental fee from VTrans is much lower than from private companies.

The Selectboard and Linda discussed funding for the installation of the temporary bridge and the eventual permanent bridge. Tyler estimated a new bridge could cost between one and two million dollars. Motion by Kim to authorize Linda to get bids for a loan of \$150,000 for a term of 5 years. Seconded by Michael. Voting: 4 in favor, 0 opposed.

Motion by Eric to amend the agenda to discuss the Town Report now instead of under New Business. Seconded by Michael. Voting: 4 in favor, 0 opposed.

Town Report: Belinda and the Selectboard discussed issues surrounding the Town Report. The estimated cost of the Town's portion of the report is \$2,175.

Comments from the Community: None.

Approval of Minutes: The November 3, 2018 Minutes of the Special Meeting should read attendance as “Marcel D. Gravel, Marcel G. Gravel.” Motion by Eric to accept the November 3, 2018 Minutes of the Special Meeting as amended, and accept the Minutes of the October 17, 2018 Minutes as written. Seconded by Richard. Voting: 4 in favor, 0 opposed.

New Business:

Appointment of Wastewater Committee - To comply with a grant requirement, a Wastewater Committee must be formed. Motion by Michael to mandate formation of the Wastewater Committee. Seconded by Richard. Voting: 4 in favor, 0 opposed. The Committee will be comprised of Linda Martin, Eric Furs, Jennifer Holton-Clapp, Jim Ryan, Bruce Wheeler, and Jim Mahoney. Eric will contact Fred Martin to see if he will serve on the Committee as well.

Town Hall Permit - Motion by Michael to grant a permit to rent Town Hall for a birthday party on December 9, 2018. Seconded by Richard. Voting 4 in favor, 0 opposed. No alcohol.

Tax Sale Property - Linda informed the Board that the Town acquired property located on East Hill Road at the last tax sale. Since the property is currently occupied, the Town attorney will be consulted on the best procedure to follow before taking it over.

Review & sign pre-approved orders - Done.

Old Business:

Wolcott Athletic Association - Linda informed the Selectboard that the audit is now complete for the WAA. Motion by Eric to accept the written budget of \$2,000 for the Wolcott Athletic Association. Seconded by Richard. Voting: 4 in favor, 0 opposed.

Bus Barn - Eric will contact Skip regarding the status of the Bus Barn. It will be posted “No Trespassing.”

Review Correspondence:

Communication Budget meeting - The Selectboard will determine whether anyone is available to attend.

Efficiency lighting - The street lights are now complete.

Motion to Adjourn: Motion by Kim to adjourn the meeting at 8:07 p.m. Seconded by Michael. Voting: 4 in favor, 0 opposed.

Respectfully submitted by Deborah Klein.

The next Selectboard meeting is scheduled for November 21, 2018