

# Wolcott Selectboard Meeting Minutes October 17, 2018

All Minutes are draft until approved by the Selectboard.  
Please see future Minutes for approval of these Minutes.

Members Present: Eric Furs, Kimberly Gravel, Michael Davidson, Jennifer Holton-Clapp,  
Richard Lee  
Town Employees: Belinda Clegg  
Public: Marquis Houle, Don Lowell, Bill Cotten, Christy Moodie, Kee Gillen,  
Ruthanna Demag, David Holton  
Reporter: Doug McClure, *Hardwick Gazette*

---

Eric called the meeting to order at 6:07 p.m.

**Amendments to the Agenda:** Having viewed an out-of-state transfer station recently, Eric stressed the importance of signage and fencing at our own transfer station.

**Approval of Minutes:** Motion by Eric to approve the Minutes of the October 3, 2018 meeting as written. Seconded by Michael. Voting: 5 in favor, 0 opposed.

**Comments from the Community:** None.

**Marquis Houle - Pinnacle Lane:** On behalf of the residents of Pinnacle Lane, Marquis requested the Selectboard make Pinnacle Lane a Town highway. Marquis stated the road was built in 1998. Since then, work has been done to Town specifications. Marquis noted the road has not washed out in 14 years. Efforts have been made in the past to have Pinnacle Lane designated a Town road. Previous Boards declined to do so citing costs to maintain as the primary reason. Motion by Kim to have a Notice of Hearing sent to affected landowners and to have the notice published in the *News & Citizen* announcing a Public Hearing on the issue of making Pinnacle Lane a Town road. Examination of Pinnacle Lane will take place Saturday, December 1, 2018 at 10:00 a.m. The Public Hearing will be Wednesday, December 6, 2018 at 6:00 p.m. Seconded by Richard. Voting: 5 in favor, 0 opposed.

**Health Officer & Animal Control Officer Written Budget Submitted:** Motion by Eric to accept the written budget requests submitted by Bernard Earle as discussed at the October 3, 2018 meeting. Seconded by Kim. Voting: 5 in favor 0 opposed.

## BUDGET HEARINGS

**Wolcott Athletic Association:** Christy Moodie, President of the WAA stated last year's budget was \$2,000. Christy made an oral request for the same amount this year. Motion by Eric for the WAA to submit a budget request in writing to be considered by the Selectboard at the November 7 meeting, following an audit. Seconded by Richard. Voting: 5 in favor, 0 opposed.

**Parks & Recreation Committee:** Kee stated last year's budget was \$2,000. Kee made an oral request for the same amount this year. Kee is to submit a budget request in writing to be considered by the Selectboard at the November 7 meeting. It was noted that the upcoming budget for Green Up Day will be increased by \$1,000. The big flower pots will be moved again this year. It was suggested that taller plants be planted in the pots next year. Belinda will check

to see if perhaps the Waldorf Pre-school students can assist in painting the pots. The Selectboard will take a look at mowing expenses for the North Wolcott ball field, rental fee for the softball league, and whether porta potties were available last year.

**Glee Merritt Kelley Community Library:** Ruthanna submitted a written budget request for \$8,725, the same amount as last year's budget. Motion by Eric to accept the written budget request of \$8,725. Seconded by Richard. Voting: 5 in favor, 0 opposed. Ruthanna was provided a 21-page document entitled, Division of Powers & Effective Collaboration Between Public Library Trustee and Selectboard Members, from the Vermont League of Cities & Towns (VLCT) Town Fair held October 4, 2018. Ruthanna will share that with the Board of Library Trustees at their next meeting. Ruthanna noted the Library receives a \$3,000 grant from Copley each year to put on certain programs. Many other programs are presented throughout the year at no charge, or for which donations are requested. Food items are sold during the Fall Festival to cover some expenses. It was suggested that statistics on the number of citizens using the library be included in their Annual Report. Ruthanna noted that efforts are being made to improve their website. The Selectboard will take a look at whether the librarian should report to the Town or to the Library Trustees.

**Transfer Station:** On behalf of the Transfer Station, Belinda submitted a written budget request for \$58,005. Last year's budget was \$54,005. Belinda noted that the transfer station is taking in more trash resulting in more hauls. The cost for moving has increased. There has also been an increase in the cost of bags. The number of tires being brought in has also increased. The Selectboard will consider a temporary decrease in price this fall for tires. Belinda noted that signage has been added. Motion by Eric to accept the written budget request of \$58,005. Seconded by Kim. Voting: 5 in favor, 0 opposed.

\*\*\*

**School Street Bridge:** Bid requests to install a temporary bridge were published. Eric will represent the Selectboard at the October 23 pre-bid conference. The deadline for bids is November 1 at 10:00 a.m. Eric read the content of an October 15 email from Jim Cota, District 8 Project Manager for VTrans. His opinion is that a single lane, one-way bridge placed over the top of the existing bridge is in the best interest of the Town. Cota stated several reasons in support of his opinion, including cost and time involved. Eric noted that Tyler Billingsley, East Engineering, agrees. David Holton proposed other ideas including use of the railroad bridge. Discussion will continue at the November 7 Selectboard meeting.

#### **New Business:**

**Brook Field Generator Service Agreement:** Annual agreement was reviewed. Motion by Eric to continue with the Brook Field Generator Service Agreement. Seconded by Kim. Voting: 5 in favor, 0 opposed.

**Town Hall Permit:** A request was made to rent Town Hall for a birthday party on October 28 from 1:00 - 6:00 p.m. No alcohol will be served. Motion by Kim to approve the request. Seconded by Michael. Voting: 5 in favor, 0 opposed.

**Review/Sign Orders:** Completed.

**Open Meeting Law - Discussion:** Jenn and Michael represented the Selectboard at the VLCT Town Fair on October 4. Jenn presented a 14-page document entitled, Open Meeting Law FAQs, to other board members to review. Discussion ensued.

**Sexual Harassment Training:** Jenn reported on the Vermont Sexual Harassment Prevention law that was passed this summer. Jenn will prepare a report for the Town that can be discussed later.

**Old Business:**

**Ordinance Committee - Written Update:** The Selectboard reviewed a written update on the status of properties for which a complaint has been filed.

**Dog & Other Ordinance Review:** Jenn and Michael are reviewing procedures.

**Annual Employee Review:** A review procedure is being developed.

**Bus Barn:** The cost estimate for repairs needed to keep the bus barn from falling down is \$40,000.

**Review Correspondence:**

**Detail Loss Report - VLCT Property and Casualty Intermunicipal Fund (PACIF):** Reviewed.

**Grant Writing Workshop:** Workshops will be held at various locations on October 22, 23 and 24. The Selectboard will determine whether anyone is available to attend.

**Executive Session:** 7:50 p.m. Motion by Jenn to enter into Executive Session. Seconded by Kim. Voting: 5 in favor, 0 opposed. Leave Executive Session at 8:10 p.m. No action taken.

**Motion to Adjourn:** Motion by Eric to adjourn the meeting at 8:10 p.m. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Respectfully submitted by Deborah Klein.

*The next Selectboard meeting is scheduled for November 7, 2018  
A Special Meeting to examine Reed Road is scheduled for November 3 at 10:00 a.m.*