

**Wolcott Selectboard Meeting
Minutes
June 20, 2018**

All Minutes are draft until approved by the Selectboard.
Please see future Minutes for approval of these Minutes.

Members Present: Eric Furs, Kimberly Gravel, Michael Davidson, Richard Lee, Jennifer Holton-Clapp
Town Employees: Linda Martin, Belinda Clegg, Claude Cross
Guests: Mary Clark, Lynnette Claudon, Mark Johnson
Public: Kurt Klein, Bruce Wheeler, Diane Corvetti, Bill Cotton, Lou Ricciardello, John Wheeler, Walter Wendling, Oliver Foster-Fell, Jeremy Foster-Fell

Eric called the meeting to order at 6:13 p.m.

Site visit: Eric thanked Claude for being present on behalf of Skip Patten at the site visit at 268 Richard Woodcut Road at 5:15 p.m.

Amendments to the Agenda:

Requests to rent Town Hall. Motion by Eric to approve request for August 18, 2018. Seconded by Richard. Voting: 5 in favor, 0 opposed. Motion by Eric to approve request for August 4, 2018. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Lamoille Fiber Utility. Eric will circulate to Selectboard members a packet that was received regarding high speed fiber optics. If there is any interest in exploring the possibility of getting this for Wolcott, volunteers will attend a meeting for more information.

Eric brought up the 1/5/05 Board Policy regarding Conduct of Town Officials, and the Vermont Department of Taxes Roles & Responsibilities FAQ regarding Listers inspecting real estate. Motion by Eric to hold a special meeting between the Selectboard and the Listers to define how and when Listers can go on property and approach owners. No second.

NBRC Wastewater Grant application update:

Lynnette Claudon, Chief Pollution Control Design Engineer with Vermont Department of Environmental Conservation (VTDEC), presented a handout regarding a Work plan. She suggested having a separate meeting with the Selectboard to discuss the Work plan specific to the grant. We should know by early August whether the grant will be awarded.

Mary Clark, Environmental Program Manager with VTDEC, asked that a Wastewater Advisory Committee be formed, and presented a handout. Linda stated that Eric volunteered to serve as the Selectboard member, Bruce Wheeler volunteered as a Planning Commission member, Linda will serve as the full-time town employee representative, and Jim Mahoney will represent the MSI Group. Eric recommended getting one more member from the Village, who would represent residential interests.

Mark Johnson, with RCAP Solutions, provides various services to ensure small Towns have access to safe water. He will be available to help with the Wastewater Advisory Committee.

Public Hearing - 6:38 p.m. to 6:54

Amendment to Wolcott Outdoor Storage of Junk and Vehicles Ordinance - Adopt

Public Comments: Lou asked how junk is defined, and whether it pertains to the outside of a building. John pointed out the Ordinance defines "junk." Walter asked why the Ordinance is being changed. Belinda stated the Town has received several complaints regarding junk vehicles. Bill pointed out that the issue of junk was discussed at a Selectboard meeting last year. The issue also was discussed at this year's Town Meeting and how junk in a rural residential area can significantly devalue adjacent properties. As a result, the Junk Ordinance Committee was formed. The Committee suggested the Junk Ordinance be amended to allow 2 rather than 4 junk vehicles which puts Wolcott more in line with other Towns in the area. Walter said he would not tell his neighbor what to do with their yard. He is concerned we may be changing the look of Vermont. He feels it is more of an enforcement issue. Bill stated both the Junk Ordinance and the Solid Waste Disposal Ordinance need to be enforced consistently. Bill pointed out that the Committee wants to work with people on all roads and areas. Kim pointed out there are resources for cleanup and disposal that people may not be aware of. Procedurally, once a complaint is received, the Committee will meet with the Selectboard. The Board will send a letter to the landowner with a warning that they are in violation of the Ordinance and provide a time frame for cleanup. The landowner may then set a meeting with the Selectboard. Motion by Kim to adopt the amendments to the Outdoor Storage of Junk and Junk Vehicles Ordinance changing the word "four" to "two" junk motor vehicles allowed. Seconded by Richard. Voting: 4 in favor, 1 opposed. Motion carried. The Ordinance will take effect in 60 days if not petitioned for a town vote.

Richard Woolcutt Road inspection: Tabled. No motion needed. DJ Masi will contact Eric next week. Claude and Skip will address the failure of the road over the culvert.

Comments from the Community:

Bill suggested that when a signed complaint is received by the Junk Ordinance Committee and is submitted to the Selectboard, the complainant should get a written acknowledgement back from the Selectboard.

Bill and Lou have observed trash left on foreclosed properties in Wolcott. Bill suggested the Selectboard may wish to consider an ordinance like one adopted in Hardwick that specifically addresses junk on bank-owned or foreclosed-upon properties. That ordinance allows the Town to give notice to the bank, and if the junk is not cleaned up, the Town will have it cleaned up and charge the bank. If the bank does not pay, then a lien for the amount of cleanup can be obtained against the property. Eric asked that a copy of the Hardwick Ordinance be distributed to the Selectboard.

Discussion - Fund Balance of FY18: Linda distributed a Fund Balance Summary 2017-2018 to the Selectboard. Belinda reviewed the details. Discussion ensued. Motion by Eric to assign funds for Office Equipment/Computer Fund (\$5,000), Tax Mapping (\$1,000), and North Wolcott Road Match (\$20,000) and with the intent that any Bus Barn money would come out of the Town Building account; other assignments could be made at a later date. Seconded by Kim. Voting: 5 in favor, 0 opposed.

Line of Credit - loan paper work - Discussion. Motion by Eric to approve the Union Bank tax anticipation loan for \$304,000 dated 7/2/18 to 6/28/19 with interest rate of 2.04 and principal and interest at maturity. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Human Resource Workshop Report - Belinda reviewed her Memo to the Selectboard summarizing information presented at a Municipal HR Employment Law Workshop she recently attended. Topics included Compensation Planning and Pay Classifications; Unlawful Harassment; Legislative update on Municipal Bills; and how legalization of marijuana impacts municipal employees. Eric asked that a list of Town employees and their supervisors be provided to the Selectboard along with the different types of evaluations that are done.

Approve Minutes of May 16 - Under Amendments to the Agenda, second paragraph, the word “complaining” amended to “concerned about.” Under Request from Wolcott UMC, insert the word “the” before the words “Town Hall” in the last sentence. Under Conservation Easement Violation, deleting the word “that” which was duplicated in the last sentence. Under Executive Session, add “No action taken” at the end. Motion by Kim to accept the Minutes as amended. Seconded by Eric. Voting: 5 in favor, 0 opposed.

Highway -

Certification of Road and Bridge Standards discussed. Motion by Eric to sign the document. Seconded by Kim. Voting: 5 in favor, 0 opposed.

Grants-In-Aid Program, letter of intent from Rob Moore at LCPC. By signing the letter of intent, there is no financial commitment, but the Town would meet the deadline if we wish to purchase equipment. Equipment purchase can be further discussed with Skip at tomorrow night’s Special Meeting. Motion by Eric to sign the letter of intent. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Grant Agreement - Project Manager Services - Road Inventory. The grant Rob Moore applied for with Town approval was awarded. Rob will serve as project manager. Motion by Eric to go forward with the grant with up to a \$2,000 match from the Town. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Grant Agreement - East Hill Road culvert. Motion by Eric to sign final grant agreement for \$60,000 from Better Back Roads with a 20% match. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Grant Agreement - East Elmore Road culvert. Motion by Eric to accept grant agreement for \$12,230 from Better Back Roads with a 20% match. Seconded by Kim. Voting 5 in favor, 0 opposed.

Grant Agreement - Morey Hill Road. Motion by Eric to accept grant agreement for \$20,000 from Better Back Roads with a 20% match. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Municipal Road General Permit and fees. Matter tabled to the July meeting.

Lease Agreement for Curtis Lanphere - Matter tabled to the July meeting.

Transfer Station -

Hauling Contract. Discussion regarding bins and hauling. Motion by Eric to enter into a three-year hauling contract with Dana H. Sweet Trucking. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Legislative Solid Waste & bottle bill changes. In May Chittenden Solid Waste increased the fee for recyclables. There is a new law allowing facilities to charge for accepting recycling.

Discussion regarding pricing at surrounding transfer stations. Motion by Eric to adopt a new pricing policy for the transfer station by increasing the cost of trash bags by fifty cents each, and a charge of \$1 for recycling dropped off with no trash, beginning July 1, 2018. Seconded by Michael. Voting: 5 in favor, 0 opposed. The cost of a kitchen bag will now be \$3, a 30 gallon bag will be \$5, and a contractor bag will be \$7. Notice will be posted on Front Porch Forum, newspaper and flyer handed out at the transfer station.

New Business

Electric Vehicle charging station grant. Matter tabled to July meeting.

Request for permission for Fire Department Coin Drop. Motion by Eric to approve the Fire Department's request to do a Labor Day Coin Drop on Main Street in Wolcott. Seconded by Richard. Voting: 5 in favor, 0 opposed. Proof of insurance will be provided.

LCSD patrol and communication contracts for 2018-2019. The amounts of the contracts were approved at Town Meeting. Motion by Eric for the Selectboard to sign the contracts. Seconded by Kim. Voting: 5 in favor, 0 opposed.

DOC contract for offender labor at transfer station. Motion by Eric to accept the contract with the DOC for labor between 7/1/18 to 6/30/19. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Review Correspondence

Review and approve pre-approved payroll and monthly orders. Reviewed and signed.

LCSD Monthly Report - May. Accepted.

Notice or adoption of Regional Plan's energy chapter. Reviewed. No action required.

Citizen Complaints with response. Reviewed. Junk Ordinance Committee to follow up. Eric asked that the Junk Ordinance Committee draft a template or letter for the Selectboard to send to complainants once a complaint has come to the attention of the Board. Richard added that an actual signature on the letter from the Selectboard would be good.

Traffic study and/or bicycle & pedestrian count request. Matter tabled until the July meeting.

Correspondence - Wild Branch gravel piles removal. Reviewed. No action required.

Motion to Adjourn: Motion by Eric to adjourn the meeting at 8:46 p.m. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Respectfully submitted by Deborah Klein.

The next Selectboard meeting is scheduled for July 18, 2018