

**Wolcott Selectboard Meeting  
Minutes  
June 14, 2017**

All minutes are draft until approved by the Selectboard;  
Please see future minutes for approval of these minutes.

Members Present: Belinda Clegg, Richard Lee, Eric Furs, Michael Davison  
Members Absent: Kim Gravel  
Town Employees: Linda Martin, Tom Martin, Skip Patten, Bernard Earle  
Public: Meghan Rodier, Don Lowell, Chad Roy  
Reporter: None

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Eric called the meeting to order at 6:07 p.m.

**Amendments to the Agenda:**

- **Appointment of Town Health Officer:** Discussion. Motion by Belinda to appoint Bernard as town health officer. Seconded by Richard. Voting: 4 in favor, 0 against.
- **Appointment of Deputy Health Officer:** Discussion. Motion by Belinda to appoint Tom as deputy health officer. Seconded by Richard. Voting: 4 in favor, 0 against.
- **Highway Workshop – Grader & Mowing:** Discussion. Motion by Eric for Mark to attend the Local Roads workshop on grading. Seconded by Belinda. Voting: 4 in favor, 0 against. The Board will put the mowing out to bid.

**Tom Martin – Bus Barn & Town Property:** Tom handed out an overview of the village district zoning regulations. He explained that the minimum setback for the bus barn is 10 feet from the road & 15 feet from the property lines. Discussion. The Board will table the repair or new build for the bus barn.

Tom explained to the Board that Mr. Brian Burgess of North Wolcott village drilled a well on the town line about 3 years ago. He informed the Board that Mr. Burgess claims that he owns more land than he actually does. He has refused an easement offered by the town. The grievance hearing for this is next week. Mr. Burgess wants to use an older incomplete Wheeler survey from the 1970's. There is a newer survey from 2015 which the town is calling the Stancliff survey that has actual plot points. Discussion. Motion by Eric that the town use the 2015 Stancliff survey in this legal process with Mr. Brian Burgess. Seconded by Michael. Voting: 4 in favor, 0 against. The Board will send Mr. Burgess a letter stating this along with a copy of tonight's minutes.

**Meghan Rodier, LCPC – Project Readiness Work Packets:** Meghan explained that LCPC has received a Project Readiness grant and handed out work packets that reviews the recommended plans for the town. She asked that the Board identify the top 5 project

priorities. Discussion. The Board indicated the projects as follows for the top 5. They are: 1. The East Hill project, 2. widening the bridge in North Wolcott Village, 3. The Brook Road culvert. 4. The triangle that involves Flat Iron road & the end of School Street. 5. Relocation of the Town Garage/Fire Department. The goal of this process is to have information at LCPC's fingertips for grant applications.

**Approve Minutes of May 24<sup>th</sup>:** Discussion. Motion by Belinda to accept the minutes as read. Seconded by Richard. Voting: 4 in favor, 0 against.

**Comments from the Community:** Bernard informed the Board of his frustrations with a neighbor of the Bishop residence on School Street. The neighbor's newest complaint is the increase in flies. The Board agreed with Bernard that he has done all that he can do by condemning the property and is now waiting for the state. Bernard will tell the neighbor that he can call the state if he would like. Another complaint from a resident on School Street is that the speed limit signs are all hidden by bushes. Skip will look at the signs. Bernard also informed the Board that someone left their German Shepard dog hooked to the Fire Department building with a note. Bernard has since placed the dog at the kennel, where it continues to accumulate fees. The Board asked Bernard to call NCAL and Justice for Dogs to evaluate the dog. The Board will call a special meeting to decide the fate of the dog. Don Lowell informed the Board that he is stepping down as Emergency Management coordinator. The Board accepted his resignation and asked that he mail a resignation letter. The Board will ask Mark to attend the next Selectboard meeting in July to discuss a candidate.

#### **New Business:**

- **Discuss Fund Balance:** Belinda informed the Board that there probably will not be any leftover fund balance to designate for this past fiscal year due to items such as the extra road salt having to be purchased, extra chloride and the purchase of the one ton truck.
- **Driveway Permits – Action:** The Board reviewed signed permits by Skip. Motion by Eric to accept all 8 permits. Seconded by Michael. Voting: 4 in favor, 0 against. The permits were then signed by the Board.
- **Review Bids for School House Roof – Action:** The Board stated that no bids were received for the roof. The Board recommended that the committee create a flyer to distribute in the community and email. Chad stated that he will recommend to the committee that they ask the News & Citizen to do a press release.
- **Line of Credit Documents – Action:** Discussion. Motion by Eric to apply for a line of credit of \$760,000 for one year. Seconded by Richard. Voting: 4 in favor, 0 against.
- **Contracts with LCSD – Action:** Discussion. Motion by Eric to sign the fiscal year 2017/2018 contract with the LCSD that was approved at Town Meeting. Seconded by Richard. Voting: 4 in favor, 0 against. Signed.
- **Check from WVFD – Action:** Discussion of options of the check received from the fire department's sale of one of their fire trucks. The amount is \$44,309. Motion by Eric to use the money from the sale of the fire truck to go towards the principal loan

on the new fire truck. More discussion. Amended motion by Belinda to split the balance of the money over the next 2 years to offset the loan amount therefore lowering the tax rate of one cent over the next 2 years by 1 cent. Seconded by Eric. Voting: 4 in favor, 0 against.

- **Review Applications – Transfer Station Attendant:** Belinda recused herself from the discussion. The first application is from Shelby Clegg who is available to train with Richard this coming Sunday and available to work as soon as possible, but will leave for college on August 23<sup>rd</sup> of this year. The second application is from Bob Pecor. Discussion. The Board decided to leave the application process open. Motion by Eric to schedule Mr. Pecor for an interview at the next Board meeting and to hire Ms. Clegg and have her train with Richard on Sunday. Seconded by Richard. Voting: 3 in favor, 0 against, 1 recused. Eric recommended that a Board be placed at the Transfer Station to advertise an attendant as well as bids for the school house and to put a stop sign right before the building at the station.
- **Letter of Support – Easement on Wildbranch – Action:** The Board discussed a letter from the Department of Environmental Conservation requesting a letter of support from the town for the State to acquire an easement of a 14 acre parcel from Joan Crumb to improve the water quality and increase volume of water of the Wild branch. Discussion. Skip will contact Jim Ryan regarding the one lane bridge on the Gulf road and the affects that this may cause. Tabled.
- **Possible Change of July Board Meeting – Action:** Belinda informed the Board that she is unable to attend the 7/12 meeting. Discussion. Belinda will email everyone to see if 7/19 works.
- **Volunteer – Funeral Donation:** Discussion. Motion by Eric to donate \$50 to LACN in Sally Drew’s name. Seconded by Mike. Voting: 4 in favor, 0 against.
- **Municipal Roads Grant-In-Aid Program – Action:** Discussion. Skip will meet with Rob regarding a grant project on 2.5 miles on Morey Hill before the Board signs this commitment letter.
- **Sand:** Skip informed the Board that last year’s sand was not acceptable and he has spoken with Grimes and viewed their sand which is much better quality. Motion by Eric to purchase 6,000 yards of sand from Grimes. Seconded by Richard. Voting: 5 in favor, 0 against. Skip will also check around for mowing bids.

#### **Old Business:**

- **Solar Discussion – Michael:** Mike has informed the Board that he has spoken with LCPC and is on the docket for an RFP in July. He also stated that he has spoken at length with Carol from the Hyde Park office. She recommended not doing an RFP to start. He then spoke with Vermont Solar Power and Hardwick Electric Department. Mike stated that the electric department is resistant but the town could sign a power purchase agreement as a possibility. A system impact study was recommended by the electric company. Mike is scheduled to speak with Vermont Solar Power again this Friday regarding financials. Mike also plans to speak with Norwich Technologies regarding a possible merger of the two solar projects. The town septic was also mentioned.

- **Review Draft Letter re: Outdoor Junk – Eric:** The Board reviewed Eric’s draft letter to Leonard and Kimberly Percy. The letter will be sent as an official warning stating that he is in violation of Article 2a.of the town ordinance of visible outdoor junk from the main road as well as from the abutting land owner, along with a copy of the ordinance article. He will be given 30 days to remove the junk in such time a ticket will be issued.
- **Job Description for Transfer Station Attendant – Richard & Michael:** A requirement of wearing a vest will be added as well as locking the bottle barn to the list along with following the check list. Richard will review what Michael has written.

**Review Correspondence:**

- **C2 Paving Grant Award:** Discussion of \$175,000 in grants received. Skip will check with Jim Cota to see if the existing bids received can be used or if new ones need to be obtained. Skip feels that .5 miles on the Pond Road should be paved and 1.5 miles on the North Wolcott road as opposed to the grant which awarded 1 mile on the Pond Road and 1 mile on the North Wolcott Road.
- **Spread Sheet of Town Grants:** Copies handed out by Belinda for review.
- **LCSD – May Monthly Report:** Reviewed.
- **Health Officer Correspondence:** Bernard sent 2 letters of violation to residents of Wolcott. Discussed.
- **Memo from LCPC on Morristown Zoning Changes:** Reviewed.

**Review Pre-Approved Monthly Payroll Orders:** Reviewed and signed.

**Motion to Adjourn:** Motion by Belinda to adjourn the meeting at 8:39 p.m. Seconded by Richard. Voting: 4 in favor, 0 against. The next tentatively scheduled Selectboard meeting is July 19<sup>th</sup>.

Respectfully submitted by Val Mason.

**To Do List:**

1. Skip to contact Jim Ryan regarding Wild Branch conservation easement.
2. Skip to gather mowing bids.
3. Eric to finalize letter concerning visible junk.
4. Richard and Michael to present final job description for transfer station attendant.