

**Wolcott Selectboard Meeting
Minutes
October 21, 2020**

Wolcott Town Office/Phone-in: 6:00 p.m.

All Minutes are draft until approved by the Selectboard.
Please see future Minutes for approval of these Minutes.

Present: Kim Gravel, Linda Martin, Kurt Klein
Richard Lee [6:00 to 7:35 p.m.]
Employees: Randall Szott, Dillan Cafferky, Lucien Gravel, Sylvio Desjardins,
Deb Klein, Belinda Harris Clegg
Public: Kurt Billings, Karen McKee, Michael O'Driscoll
Reporter: Doug McClure, *Hardwick Gazette*

Kim Gravel called the meeting to order at 6:01 p.m.

Amendments to the Agenda: Approval of Minutes from the October 14 Special Meeting will be added.

Town Hall Rental: The board reviewed a request to rent Town Hall. Motion by Martin to approve the rental request for October 25, 2020 from 2:30 until 8:00 p.m. Seconded by Klein. Voting: All 4 in favor. No alcohol will be served.

Approve Minutes of October 7, and October 14, 2020: Motion by Martin to approve the Minutes of October 7, and October 14, 2020 as written. Seconded by Klein. Voting: All 4 in favor.

Comments from the Community: None.

Executive Session: Motion by Lee to enter executive session for a personnel matter. Seconded by Klein. Voting: All 4 in favor. Szott and Desjardins were asked to attend. The board entered executive session at 6:07 p.m. The board left executive session at 6:30. The board had a conversation with Desjardins, attendant at the Transfer Station. No action was taken at this time. The matter will be revisited in the future.

Highway Department

Permit for Solar Speed Sign and Location: The Highway Department will pick up a solar speed sign from the State next week. The sign will be set up on Vt Rt 15 across from the Wolcott Garage. There is no word yet on the condition of the solar speed sign that had been stolen from Town Hill Road and recovered in Craftsbury.

FEMA/Federal Highway status: The East Hill culvert paperwork has been submitted, along with work done on the Brook Road. Government response has been slow. There has been no

indication of when reimbursement may be received. Work will need to be done on a culvert on Brook Road. An engineer has prepared a cost estimate. The project will also require an easement.

Plow order & Grader delivery status: The new plow has been ordered, and should arrive within three to four weeks. There is no word yet on when the grader will be delivered.

Water status at Town Garage/Fire Station: The spring now has sufficient water to supply the Garage and Fire Station.

Barriers for Town Garage: The insurance company recommended some time ago that solid barriers be installed in front of the Town Garage to prevent equipment from rolling into the doors. Randall will check on whether a grant opportunity may exist for this project.

Dillan brought up a Letter of Intent for a highway surplus aid grant. The aid would reimburse up to \$11,300 for Highway Department projects. There would be a 20% in-kind match. Randall will review and follow up with the board before the October 30 deadline for submission.

There are several Town Highway permits that need to be approved and brought before the board. The Highway Department will schedule time to follow up on these.

New Business:

AA Town Hall reservation: The AA group requests to use Town Hall for meetings on Sunday mornings year round. Motion by Martin to allow AA to use Town Hall from 8:45 to 11:30 a.m. on Sundays with no set fee, but based on donations. Seconded by Klein. Voting: All 4 in favor.

Selectboard Candidate: Kurt Billings responded to the posting to fill a selectboard vacancy until the next Town Meeting, when the position would be up for election. Billings lives in the Village, and has served on the board previously. Motion by Klein to appoint Kurt Billings to the Selectboard beginning October 21, 2020 with the term ending at Town Meeting in 2021. Seconded by Martin. Voting: All 4 in favor.

Sheriff Committee: On August 19 the board appointed Bill Cotten to serve as Wolcott's citizen representative on the Law Enforcement Study Group. Following Michael Davidson's resignation from the board, Cotten resigned from the study group. A resident will be sought to represent the Town on this group. The next meeting will be in November.

Playground teardown - Depot building: The insurance company requires that the playground equipment be removed from outside the Depot building before the library can open. Kurt Billings volunteered to remove the equipment. Billings will also trim the tree that hangs over the fence behind the Depot building, as recommended by the insurance company.

Town Meeting Schedule - Junk Ordinance: The matter is tabled until Randall hears back from the Secretary of State's Office on how best to proceed.

Signs for Transfer Station: Martin will work on designing signs to be installed at the Transfer Station.

Appoint Representative for 11/5 Tax Sale: The Town needs a representative for the November 5 Tax Sale. Motion by Klein to appoint Belinda Harris Clegg to represent the Town at the November 5 Tax Sale. Seconded by Martin. Voting: All 3 in favor.

Unfinished Business:

Vacancies: A part-time maintenance job has been posted on the web site. No applications have been received. There is a vacancy on the Board of Supervisors for the Lamoille Regional Solid Waste District. Philip Wilson sent a letter expressing interest in representing Wolcott on the board. Wilson had served on the board as a resident of Johnson before moving to Wolcott. Motion by Klein to appoint Philip Wilson to represent Wolcott on the Board of Supervisors for the Lamoille Regional Solid Waste District. Seconded by Martin. Voting: All 3 in favor.

Budget process: Randall has been discussing with the board the process for determining the budget for 2021-2022. The board wishes committees/departments, and those seeking appropriations, to submit a written request for next fiscal year's budget. The Town would like to reduce the budget where possible. If a committee, for example, did not spend funds budgeted for this year due to COVID, and does not anticipate being active during the next fiscal year, their funding request should be adjusted accordingly.

Repairs to Fire Station: Jeff Harris was asked to submit an estimate for repair of the roof and replacement of the man door at the Fire Station. The rot around the door would be removed and the wood replaced. Motion by Martin to accept the estimate submitted by M H&S for repair of the roof and replacement of the man door for \$1,110.10. Seconded by Klein. Voting: All 3 in favor.

Highway Access Policy: The policy is still being reviewed.

Adjourn: Motion by Martin to adjourn the meeting. Seconded by Klein. Voting: All 3 in favor.
Meeting adjourned at 7:57 p.m.

Respectfully submitted by Deborah Klein

Next regularly scheduled Selectboard meeting - November 4, 2020