

Glee Merritt Kelley Community Library Phased Reopening Plan

PHASE ONE--Curbside pick-up service begins May 27, 2020

Based on the Governor's latest addendum to "stay home stay safe" order GMKCL is permitted to again offer curbside pickup of materials. Patrons can either call at 472-6551 or place their requests via our library database.

Patron's items will be put in a plastic bag with their names on the bag. Items will be placed outside the library entrance door for pickup.

The librarian will wash her hands regularly, common areas and touch points will be sanitized at the beginning, middle, and end of shift. The librarian will take temperature at the beginning and the end of each day.

PHASE ONE B--Library prepares for reopening (June 1st-present)

Librarian will follow State of Vermont ACCD Addendum 11 to Work Smart and Stay Safe order requirements.

The librarian will continue to follow the health checklist at the beginning and end of each day (see phase one above.)

MATERIALS--The book drop will be emptied at the opening of each day. Materials will be quarantined for 72 hours then checked-in and reshelved. Librarian will wash hands after handling book-drop materials.

PATRONS--No patrons allowed in the library yet.

PROGRAMS--All programming will remain virtual. No onsite programs.

SERVICES--Service will be provided online, telephone or mail.

SIGNAGE-- Librarian will post required signage as provided through the Governor's office.

VOLUNTEERS--None at this time.

No book donations yet.

PHASE TWO--Library reopens to patrons. Limited services will be provided to patrons. The librarian and the GMKCL board of trustees will determine when it is appropriate to open the library to limited in-person service.

Based on the recommendation of 200 square feet per person (the library has 1,000 square feet) no more than 5 patrons at a time will be allowed in the library, other patrons will wait outside.

Guidelines for health and safety same as Phase One.

PATRONS--Patrons will be required to wear masks, unless under two, or patrons cannot wear one due to health reasons. Children must remain close enough for parents, or an adult to monitor them. Patrons must keep a minimum of six feet apart from other patrons. Library visits will be limited to 30 minutes. Patrons may browse and check out items only. Patrons will not be allowed to linger and visit yet. Materials will be wiped-down with sanitizer wipes before being given to patrons. There will be no unaccompanied minors under eleven.

SERVICES--Curbside service transitions to take out.

PHASE THREE--The Covid-19 virus subsides greatly, same as Phase Two but with these additions. Library programs may resume based on the six feet social distancing standard.

Patrons may use their own laptops at designated spots in the library for up to one hour.

PHASE FOUR--The Covid-19 Virus shows no sign of spreading. The library will resume full services, no restrictions. Programs and activities may fully resume. There will be no restrictions to library visits. All operations back to normal.

CONCLUSION--These phases may go up or down depending on the Covid-19 virus, as well responses by the town and state government.

****We are hoping to enact Phase Two by July 1st, 2020.