

**WOLCOTT SELECTBOARD MEETING
MINUTES
APRIL 3, 2019**

All Minutes are draft until approved by the Selectboard.
Please see future Minutes for approval of these Minutes.

Present: Eric Furs, Michael Davidson, Jennifer Holton-Clapp
Absent: Richard Lee, Kimberly Gravel
Public: Bernard Earle

Eric called the meeting to order at 6:12 p.m.

Amendments to the Agenda

Transfer Station - Audit Sheet: The board will consider whether the Transfer Station should be a separate line item in the budget. It appears the Transfer Station is over by \$77. The Transfer Station attendant has not had any assistance the past two weeks. Richard will be asked to follow up on that. Motion by Eric to table this item until more information is available. Seconded by Michael. Voting: All in favor.

Budget v. Actual Financial Report: The Selectboard will review the report. No action taken.

Comments from the Community: Bernard addressed with the board several issues in his capacity as Dog Officer. Bernard will attend the next Ordinance Review Committee meeting.

Approval of Minutes: Motion by Michael to accept the Minutes of the March 20, 2019 meeting as written. Seconded by Jenn. Voting: All in favor.

Road Crew Applications: The board acknowledged receipt of a couple of applications for the open position on the road crew. The board will continue to accept applications as the ad runs.

New Business:

Medicare/Insurance Options: Motion by Eric to table this item until the May 1, 2019 meeting when hopefully all Selectboard members will be present. Seconded by Michael. Voting: All in favor.

Memo from Town Clerk: Linda received a summons for jury duty. She was able to defer service until July 15, 2019. Linda inquired as to the process for approving orders. This is a topic the board had discussed with Duncan Hastings. Eric will get input from Kim. The board approved expanding the duties of Scribe to include, for example, preparation and distribution of the Selectboard Agenda. The board clarified that the invoice the Town received for a locking file cabinet is one that will be used by members of the board. It was brought up to Linda that the School District Treasurer should utilize space and resources provided by the school, and is to be separate from the Town. Jenn asked about precedent for this matter.

Old Business:

Adopt Rules of Procedure: This item was tabled at the March 6, 2019 meeting to allow for additional research. Eric stated the board wishes to add language to C 2 of the Rules of Procedure, that would be to the effect: a) No vulgar, offensive or inappropriate language shall be used; b) No party, representative of a party, witness or speaker shall be permitted to make personal attacks on another speaker, member of the board or any person whatsoever; c) The

presiding officer or a two-thirds majority at any meeting may make such rulings or orders or give such instructions as deemed necessary to preserve the order, decorum and dignity of the meeting and this authority shall include the power to expel a person or persons who is, or are, attempting to disrupt the meeting or who refuses to abide by the carrying out of lawful instructions of the presiding officer or who are otherwise behaving in an unruly or riotous manner. Motion by Eric to adopt the Rules of Procedure with the additional language as read into the record. Seconded by Jenn. Voting: All in favor.

Review Correspondence:

Tax Sale: Eric referenced a letter the board received from Leonard Percy regarding taxes due on properties owned by he and his wife. Mr. Percy requested the property not proceed to tax sale. The Percy's were not present for the meeting as he had stated they would be in the letter. Motion by Eric to take no action. Seconded by Michael. Voting: All in favor. The property will proceed to a tax sale.

Sign Orders: The board signed two orders. Motion by Eric for Kim to approve and sign payroll orders dated March 27, 2019. Seconded by Michael. Voting: All in favor.

Town Hall Permits: Justice for Dogs submitted a permit for October 3 set up, and event to be held October 4 and 5, 2019. No alcohol will be served. Motion by Eric to approve the permit. Seconded by Michael. Voting: All in favor. Motion by Eric to approve a request for April 21 from 4:00 p.m. to 8:00 p.m. Seconded by Michael. Voting: All in favor. No alcohol will be served.

Emergency Management Conference: The conference will be held in Lake Morey on September 16 and 17. Ryan Bjerke and/or Mark Drew will be asked if they wish to attend.

Planning Commission Minutes: The Minutes of the last Planning Commission meeting were reviewed.

Complaint: The board received a letter from the Department of Health regarding a complaint that had been filed about smoking inside the Town Highway building. The Selectboard is to respond indicating what actions have been taken.

Motion to Adjourn: Motion by Eric to adjourn the meeting at 7:09 p.m. Seconded by Michael. Voting: All in favor.

Respectfully submitted by Deborah Klein

The next Selectboard meeting will be April 17, 2019