

**Wolcott Selectboard Meeting
Minutes
February 6, 2019**

All Minutes are draft until approved by the Selectboard.
Please see future Minutes for approval of these Minutes.

Present: Eric Furs, Kimberly Gravel, Michael Davidson, Richard Lee, Jennifer Holton-Clapp
Town Employees: Tom Martin, Bernard Earle
Public: Kurt Klein, Bill Cotten, Chad Roy, Monica Cross, Don Lowell, Dana Gravel

Eric called the meeting to order at 6:05 p.m.

Amendments to the Agenda:

Town Hall permits: Motion by Kim to approve a permit for April 27, 2019 from 3:00 p.m. to 10:00 p.m. for a wedding pending receipt of certificate of insurance since alcohol will be served. Seconded by Richard. Voting: 5 in favor, 0 opposed. Motion by Kim to approve a permit for February 16, 2019 from 12:30 p.m. to 10:00 p.m. for a birthday party. Seconded by Richard. Voting: 5 in favor, 0 opposed. No alcohol will be served.

Municipal Roads General Permit (MRGP) Annual Report: As part of compliance with the MRGP, the Town must complete an annual report. A Road Erosion Inventory is planned for this summer. Motion by Eric to approve and sign the report. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Doug McCarty: Cancelled.

Chad Roy - School House Restoration Committee: On behalf of the Committee, Chad provided to the Selectboard copies of a document from DeWolfe Engineering Associates of Montpelier. The firm will conduct a structural assessment of the old School House to include framing and foundation and what may be required to bring the building up to code. The estimated cost for the assessment would be \$3,000 to \$3,500 based on time and materials for services and a report plus any expenses. The Committee wants this to be an action item in 2019. Monica asked if this is what the Board is looking for from the Committee, and if there is anything else the Board wants the Committee to do. Michael indicated this is a good way to go. He would like to know how much money the Committee has in its account. Eric would like to know more about expenses for extra services, if any are provided. He would like the Committee to get a couple other estimates. Chad indicated this firm was their first choice based upon a recommendation from Rev. Pat Thompson who worked with them on a project at the Wolcott United Methodist Church. Chad asked if the Committee gets additional estimates if the assessment would be something the Selectboard would support. Michael said he would be amenable to it. The Committee intends to have a table at Town Meeting this year.

Comments from the Community:

Dana Gravel reminded Eric that he was told last spring he could enter a bid on the North Wolcott Road reconstruction project. Dana said the advertisement for bids appeared in the January 31, 2019 *News & Citizen*. Dana said he did not see the ad until after the pre-bid conference was held at 1:00 p.m. on February 5. Dana was concerned he was not informed of the bid conference, and that the notice for bids did not appear on the Town's website. Nor did

he see anything mentioned about it in the Selectboard meeting Minutes going back to September. Dana said, as the biggest contractor in Town, he would still like to bid on the project. Eric said he would need to check on the law and process and get back to him.

Don Lowell brought to the Selectboard's attention some improprieties at the Transfer Station he has heard about. Michael will visit the Transfer Station.

Don also pointed out that some people are driving their vehicles the wrong way over the School Street one-lane bridge. Eric stated there had been some discussion regarding additional signage for the bridge. Eric pointed out that citizens can call the Sheriff's Office and ask for a directed patrol in the area of the bridge.

Bill Cotten expressed concern about what he thinks may be a flaw in the Town's zoning regulations. Bill does not think a permit for a single family dwelling should be granted without having a State permit for water and sewer in hand. He believes this issue should go to the Planning Commission. Bill will email a complaint to the Zoning Administrator, and next will contact the State. Bill also commented on this year's Town budget.

Monica referenced the article about the Wolcott Selectboard meeting that appeared in the January 23, 2019 *Hardwick Gazette*. Monica stated the lister and zoning administrator positions are highly skilled and very much needed. She believes the Board should reconsider the wages for those positions. Kim stated that was addressed at the last Selectboard meeting. Michael thanked her for her opinion.

Chad expressed concern regarding the increase in the cost of services provided by the Sheriff's Office in the 2019-2020 budget. Eric indicated the Sheriff's Office would most likely have a representative at Town Meeting to answer questions about the increase in this year's budget.

Approval of Minutes:

On page 2 of the January 16, 2019 Minutes under Certificate of Highway Mileage, the date of February 2 was changed to February 6. On page 3, the date for the next regular Selectboard Meeting was changed from February 2 to February 6. Motion by Eric to approve the Minutes of the January 16, 2019 Selectboard meeting as amended. Seconded by Kim. Voting: 5 in favor, 0 opposed. For the January 22, 2019 Minutes under Lister Salaries, the words "for Deb Klein" were deleted. Under Lister Budget the words "implemented upon other Town employee raises" were added after "Tom." The date for the next Selectboard meeting was changed from February 2 to February 6. Motion by Kim to approve the Minutes of the January 22, 2019 Selectboard meeting as amended. Seconded by Michael. Voting: 5 in favor, 0 opposed.

Personnel issues: Tom Martin and Bernard Earle requested the Selectboard enter executive session to discuss personnel issues. Motion by Eric to enter executive session for personnel issues. Seconded by Kim. Voting: 5 in favor, 0 opposed. The Selectboard entered executive session at 7:03 p.m. and came out of executive session at 7:34 p.m. No action was taken.

New Business:

Town Hall permits: Motion by Eric to approve a permit for March 30 from 12:30 p.m. to 7:30 p.m. for the Wolcott United Methodist Church Maple Sugar dinner. Seconded by Richard. Voting: 5 in favor, 0 opposed. No alcohol will be served. Motion by Eric to approve a permit for March 2 from 3:00 p.m. to 8:00 p.m. for a dinner. Seconded by Kim. Voting: 5 in favor, 0 opposed.

Certificate of Highway Mileage: Reviewed. Motion by Eric to approve and sign the document. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Certificate of No Appeal or Suit Pending: Reviewed. Motion by Kim to sign the certificate. Seconded by Eric. Voting: 5 in favor, 0 opposed.

Review Transfer Station Audit Sheets: The Transfer Station audit sheets indicate discrepancies. Richard will be present at the opening of the Transfer Station this Saturday, February 9. Michael will join later. They will review policies and procedures with the station attendant.

Support Letter for LCPC: The Selectboard reviewed the letter of support to enter into an agreement with Lamoille County Planning Commission regarding the watershed project that would include removal of a closed bridge and for the critter crossing. Motion by Kim for Eric to sign the letter of support with LCPC. Seconded by Eric. Voting: 5 in favor, 0 opposed.

Request to Purchase Computer: The Selectboard received a request to purchase a desktop computer for the Town Office for \$1,300. The current computer would be transferred to the Highway Department for their use. Motion by Michael to authorize the purchase of the computer. Seconded by Kim. Voting: 5 in favor, 0 opposed.

Old Business:

Finalize Designation of Municipal Officials: The following individuals have been designated as municipal officials for the Judicial Bureau: Linda Martin as custodial official and treasurer; Bernard as issuing official for Animal Control, Tom as issuing official for Zoning; Kurt as issuing official for Ordinance. Motion by Eric to approve the designations and have Linda sign the document. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Review Correspondence:

The Selectboard reviewed a document regarding the North Wolcott Village Center Designation. The Selectboard acknowledged receipt of the Vermont League of Cities and Towns Newsletter. Loss Prevention recommended snow be cleared off roofs, for example, the bus barn. No action taken.

Motion to Adjourn: Motion by Eric to adjourn the meeting at 7:56 p.m. Seconded by Richard. Voting: 5 in favor, 0 opposed.

Respectfully submitted by Deborah Klein

The next Selectboard Meeting is scheduled for February 20, 2019