

**Wolcott Selectboard Meeting**  
**Special**  
**Minutes**  
**June 21, 2018**

All Minutes are draft until approved by the Selectboard.  
Please see future Minutes for approval of these Minutes.

Members Present: Eric Furs, Michael Davidson, Richard Lee, Jennifer Holton-Clapp  
Members Absent: Kimberly Gravel  
Town Employees: Skip Patten  
Guest: Tyler Billingsley, East Engineering  
Public: Dana Gravel

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Eric called the meeting to order at 6:06 p.m.

**Amendments to the Agenda**

Eric signed a fireworks permit.

**North Wolcott Road Repairs**

Civil Engineering Report. East Engineering provided a proposal for engineering, permitting and construction administration/inspection services for the proposed repairs to North Wolcott Road. Tyler reported that he had met with Skip and Jim Cota, VTrans Engineer, to make observations at the site three weeks ago. Tyler has worked with towns on similar proposals. He has put together an outline of different engineering steps. A survey is a good start to understanding the dimensions and geometry of the road. Then work will begin towards developing a long-term fix for the road. There are permits that will need to be obtained; most involve fees. There will need to be right-of-way work done. Tyler would like to meet with the Town about midway through the design, and put together a final design plan. He uses mostly VTrans standard details for contractors to follow. There will be a bid phase during which Tyler will respond to questions of potential bidders. He will review all of the bids. If the low bid looks good, he will then send a letter of recommendation to the Selectboard. Skip added that Jim Cot a highly recommended this procedure, and recommended Tyler and East Engineering.

At some point in the future, the river will bend and touch the road again. Discussion ensued regarding a 50-75 foot section of the Wild Branch River that is chewing at the bank. Any repairs for that stretch of road would not be included in an emergency grant. In order to fix that stretch, 100 percent of the funds would come from the Town. The cost might be between \$10,000 and \$20,000. Tyler pointed out that the Town has the option of seeking bids for repair of that section of the road with the idea work would be done at the same time repairs are being made per the emergency grant. The Town would have the flexibility to do the work at that time or not. The advantage would be the Town would already have paid for the permits. After the survey, Tyler will be better able to gauge how critical, time wise, work is on this section. Eric will email Tyler about adjusting the trench until work is done on the road next year.

Skip can be the eyes and ears once the contractor starts work. Tyler can spot check, and would probably be here two times per week for a half day once construction really gets going. Tyler thinks Skip did a good job on repairs, so the road should be good until next year. Tyler recommends following the 2019 schedule, since costs would likely be lower.

Motion by Eric to authorize East Engineering to proceed with the North Wolcott Road project with the addition of the estimate for the extra bend, looking at the 2019 schedule. Seconded by Richard. Voting: 4 in favor, 0 opposed.

### **Extension of Grants**

Skip advised there is insufficient time in which to complete work on all of the grants this year. Skip would like to see The East Hill Road culvert and East Elmore Road culvert grants extended for one year. The road crew is working on Morey Hill Road. Motion by Eric to approve extension for one year of the grants for East Hill Road culvert and East Elmore Road culvert. Seconded by Michael. Voting: 4 in favor, 0 opposed.

### **Municipal Highway Stormwater Mitigation Grant Program**

Motion by Eric for the Town to apply for this grant before the deadline of July 13. Seconded by Richard. Voting: 4 in favor, 0 opposed. Although there is no signature page present, the Selectboard would like to acknowledge that a Board member could sign if needed before the deadline.

### **Winter Sand**

Skip would like the Town to seek bids for winter sand. Dana Gravel stated his company would like to enter a bid. Motion by Eric to seek bids for winter sand. Seconded by Michael. Voting: 4 in favor, 0 opposed.

### **Mowing**

Skip stated the Town hires out mowing of the roads since we don't currently have the necessary equipment. Motion by Eric to authorize Skip to hire Claude Cross to mow the roadsides if cost competitive. Seconded by Richard. Voting: 4 in favor, 0 opposed.

Motion by Richard to adjourn the meeting at 7:05 p.m. Seconded by Eric. Voting: 4 in favor, 0 opposed.

Respectfully submitted by Deborah Klein.