

**Wolcott Selectboard Meeting  
Minutes**

**September 21, 2016**

All minutes are draft until approved by the Selectboard;  
Please check future minutes for approval of these minutes.

Members Present: Belinda Clegg, Bessie Martin, Eric Furs, Kim Gravel  
Members Absent: Richard Lee  
Town Employees: Linda Martin, Tom Martin, Bernard Earle, Claude Cross, Jim Robert  
Public: Greg Williams, Don Lowell, Bill Cotton, Bruce Wheeler, Maria Stadtmueller,  
Seth Jensen  
Reporter: None  
Correspondent: Val Mason

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Eric called the meeting to order at 6:03 p.m.

**Amendments to the Agenda:**

- **Town of Wolcott – Road Condition Log:** Eric created this initial draft for a log for whomever fields a call/complaint to write the necessary information in and then all complaints are phoned to Eric. He will then either call or meet with Skip to address the concern and then he will call the resident back once he has made contact with Skip.

**Comments from the Community:** Greg mentioned that the trail head looked “seedy”. Belinda informed him that VAST is responsible for maintenance and that she will phone them. He also recommended that the Selectboard and the town employees should meet to write down everyone’s job description. Greg then mentioned the drones that fly 100 miles above us. The Board told him that they have no jurisdiction over air space that would be federal aviation. The Zoning Committee regulates building height up to 45 feet unless a special permit is received.

**School House Restoration Committee:** The committee informed the Board that they have been preparing a grant application from the Historic Preservation Trust to replace the roof on the Village School. If the grant is awarded there is a time limit of one year to place a new roof on the building. This is a 50/50 grant. if the voters approve spending the matching \$20,000 to do so. The committee plans to contact the residents who showed interest in helping in some way when they filled out the survey whether they be on a committee or sub-committees and finding others to become involved. The committee will contact the Board when people or committees are added. They also recommended that the Selectboard consider hiring Chad Roy or advertising for one person to oversee the entire project, report to the Selectboard and be able to give an estimate and recommendation of the cost of the entire project and/or phases in which to go about it and the estimate of cost for each phase. The town plan was discussed as well as the Historical Society as well as advertising what the town is working on regarding re-envisioning Wolcott. It was discussed again that if the grant is received and used that the entire building will have to be of historical value. Belinda is still waiting to hear back from the fire marshal and the asbestos and lead. Motion by Eric to commit \$20,000 from the fund balance towards the grant on the condition that it will not come from the tax payers and if asbestos, lead and/or the fire marshal find anything from their assessment that would require a considerable amount of funding to correct the project will be halted. Seconded by Kim. Voting: 4 in favor, 0 against.

On a separate issue, Don Lowell reminded the Board when he attended a recent meeting and stated that he thought someone was stealing bottles from the shed that he placed at the Transfer Station. These bottles support work of Lamoille Area Cancer Network. He said that since then he found out that the bottles are being given to someone employed there and that the last time he was there the few bottles that were there to be picked up were buried beneath a bunch of cardboard that was being stored in his shed. He said that he does this on his own time and all proceeds benefit the cancer network and that people who leave their bottles assume that that is what they are for. Belinda mentioned that Scott, a volunteer, was allowed to take bottles from the recycling roll off, but not to touch the ones in the shed. Don said that he was embarrassed and unaware when he was told that this was happening because he used to collect between \$100 to \$150 a month and it is now very little. Belinda said that Tuffy was led to believe that he was only taking them out of the dumpsters but Scott was there last weekend and he was not needed because Tuffy had help. The Selectboard stated that they will put Tuffy on the agenda for the next Selectboard meeting to reiterate the rules governing the Transfer Station. Bessie will call Tuffy to let her know that Scott is suspended until the Board meets with Tuffy. The Board will also place a sign on the shed stating what the bottles are for.

**Claude Cross:** The Board asked Claude if he was interested in full time employment with the highway department. He stated that he would commit to full time starting by November 1, 2016 through the winter only. When asked if he was satisfied with his pay he answered "no". Motion by Belinda to enter into executive session at 7:08 p.m. Seconded by Kim. Voting: 4 in favor, 0 against. The Board came out of executive session with no action taken. Skip will be put on the agenda for the next meeting.

#### **Public Hearing**

- **Proposed Amendments to the Zoning and Subdivision Regulations:** After research it was decided to maintain the current practice of not counting a road as a separate parcel which is the current practice unless the State changes the statutes. Motion by Belinda that the Selectboard accepts the Proposed Zoning and Subdivision Amendments and it will be voted on in November. Seconded by Bessie. Voting: 4 in favor, 0 against. Linda will make this available on the web site. A summary of the changes made will be warned and available for the voters in November. Signed by Eric, Belinda and Linda.

**Jim Robert – Municipal Planning Grant:** Jim explained that now that the Zoning is ready to be voted on, a grant is now due for the Municipal Plan. He stated that the legislature did extend it from 5 years to 8 years. This is an up to \$8,000 grant assistance with no match. He informed the Board that a flooding model of the Lamoille River is available for Wolcott and the LCPC has been working with other towns. This provides a better sense on what to do to reduce flooding. The cost is \$5000 with a thirty percent match which would be \$1650 due from the town. This would be beneficial once the data is available because more grants will be available to apply for. Motion by Eric to include \$1650 in the budget for the planning commission for the 2017-2018 Town Budget for the flooding model for the Lamoille River. Seconded by Belinda. Voting: 4 in favor, 0 against.

#### **Linda Martin –**

- **Town Report Committee:** Linda wanted the Board to be aware that they are responsible for getting the Town Report done. She mentioned that no volunteers have come forward. The Board will approach Linda Reeve and will also advertise on Front Porch Forum and offer a stipend. Kim recommended contacting an outside contractor.
- **Transfer Station:** Linda informed the Board that she is not ready to discuss the Transfer Station. She explained that she and Belinda are working on a cost analysis but have not completed it.

- **Review of Duties/reorganization:** Linda recommended that the Board start thinking of the opportunity to restructure the town employees, their duties and look at the growth in workloads that has occurred over the years, as she will be retiring in the next 2-3 years. She recommended that they look at a Town Administrator type position that would hold many of the statutory position required of towns. Tom entered into the discussion and stated that Listers are hard to find and the Board should think about his future retirement too. He stated that some towns hire outside Listers or Appraisers . It was recommended that the Board explore other towns and how they govern.
- **Town Hall Bathroom Repairs:** Linda recommended that the Board replace the toilet seats, flooring and partial wall covering. Also she recommended painting them. Bernard stated that he could do everything except the flooring. Roger Langlois will be contacted for that. Motion by Belinda to go ahead with the cosmetic work on the town hall bathrooms. Seconded by Kim. Voting: 4 in favor, 0 against.

**Approve Minutes of September 7<sup>th</sup>:** Discussion. Motion by Kim to approve the minutes of September 7<sup>th</sup> as read. Seconded by Bessie. Voting: 4 in favor, 0 against.

#### **New Business**

- **Sign Orders – Winter Sand, Payroll, Monthly, Transfer Station:** Discussion. All signed.

#### **Review Correspondence/Sign:**

- **Paperless Act 250 Application Process:** Discussion. Jim Robert delegated authority to Linda Martin to accept service of Act 250 application notice for municipal entities as chair of the Wolcott Planning Commission. Motion by Belinda to appoint Linda Martin to also accept service for the Selectboard for the purposes of Act 250 application notice. Seconded by Eric. Voting: 4 in favor, 0 against. Signed by Eric.
- **New Request – Town Appropriation:** The Red Cross of Vermont and New Hampshire requested a \$500 donation. Discussion. Motion by Belinda to place the appropriation on the warning for Town Meeting of \$500 and to waive the petition. Seconded by Bessie. Voting: 4 in favor, 0 against.
- **Correspondence Sent to Pinnacle Lane and Reed Road Landowners:** The Board reviewed the letters that Belinda mailed to all Pinnacle Lane and Reed Road landowners to bring their roads up to class III standards. Kim mentioned that her neighbors were unclear as to what to do next and at whose expense. Belinda recommended that they call Skip as the letter stated with any questions.
- **LCSD August Report:** Reviewed.

**Motion to Adjourn:** Motion by Kim to adjourn the meeting at 8:01 p.m. Seconded by Bessie. Voting: 4 in favor, 0 against.

Respectfully submitted by Val Mason.