

**Wolcott Selectboard Meeting
Minutes
September 20, 2017**

All minutes are draft until approved by the Selectboard;
Please see future minutes for approval of these minutes.

Members Present: Belinda Clegg, Richard Lee, Eric Furs, Kimberly Gravel, Michael Davidson
Members Absent: None
Town Employees: Bernard Earle
Public: Greg Williams, Phil Teale, Mark McCollough, Lee Anne Lee, Eric Mandigo, Brian Burgess, Ryan Bjerke
Reporter: None

Belinda called the meeting to order at 6:00 p.m.

Amendments to the Agenda: None

School Street Water System Annual Meeting & Rate Setting: Belinda read the minutes from last year's Selectboard meeting and the letter that was mailed to each School Street water system user informing them of tonight's meeting. Discussion. Motion by Belinda to set the fiscal year school street water system rate at \$20 per month, to be billed twice yearly. Seconded by Kim. Voting: 4 in favor, 0 against (Eric arrived after the motion). Phil Teale mentioned that there is excess water around the reservoir that he and Mark found upon doing an inspection last weekend. He stated that he had been in contact with Nick Manosh regarding this. Belinda reminded Phil that if the town is to remain the owner of the system, then it is the responsibility of the town to handle these matters.

Brian Burgess: Brian attended tonight's meeting as he had received a letter from the Board to discuss the possible purchase of the adjacent .75 acre lot. The assessed value of the lot is \$6400. Discussion. Kim mentioned that she had been approached by a few different property owners who are also interested in the lot. Brian said that he will consider the offer of \$6400 to purchase this .75 acre lot. The Board decided that Brian will have the first opportunity to purchase the property. He was asked to give his decision by October 18, 2017.

Richard and Lee Anne Lee – Culvert Issue: Richard recused himself from this discussion. Lee Anne explained to the Board that there was a pre-existing culvert on their property that has been removed in order to have the drain dug up by the Highway department. She explained that it has since been problematic for the use of their property. She showed pictures of the area. Lee Anne stated that she has spoken with Skip about this. Discussion. Motion by Kim to direct the Highway Department to re-install a 15 foot x 15 foot culvert. Seconded by Belinda. Voting: 4 in favor, 0 against, 1 recused.

Comments from the Community: Bernard discussed the abundance of dog problems that he has had to deal with lately. Greg mentioned that a large mound system is being installed on Town Hill.

Approve the Minutes of September 6th: Discussion. Page 2, under Linda – Discuss Town Clerk position – The sentence will be changed to read “Belinda will get a job description from Ron, Hyde Park’s town administrator.” and “Linda will give each Selectboard member a copy of the Selectboard handbook for those that do not have one.” The sentence will also be added that “The Board requested a task list of the items that Linda is doing that is the responsibility of the Board.” Page 3, under Patrol Budget, the sentence will be changed to read “on a 4 to 6 year rotation for new vehicles and a new proposal will be available at the next Sherriff’s department meeting.” Under appoint DRB member, the number voting will be changed to 4 in favor. Also, at the end of the minutes, add that the report was “Respectfully submitted by Val Mason”. Page 3, under Old Business: Review final outdoor junk letter, the sentence will be added to state that “Waiting until the next meeting would allow for too much time to lapse.” Under Motion to Adjourn, a space will be added between seconded by. Motion by Belinda to approved the amended minutes as stated above. Seconded by Mike. Voting: 5 in favor, 0 against.

New Business:

- **Review Reprographic Quote for Town Report:** Reprographic’s quote to do the Town Report will increase from \$1955 to \$2175. Discussion. Motion by Eric to approve the quote by Reprographic for the Town Report. Seconded by Mike. Voting: 5 in favor, 0 against.
- **Sign Loan with Union Bank for New Truck:** Reviewed. Motion by Belinda to sign the 4 year loan with the Union Bank for the new Western Star truck. Seconded by Richard. Voting: 5 in favor, 0 against.
- **Budget Hearing Schedule:** Eric read the memo for the 2018/2019 Budget request hearing schedule. Discussion. Belinda will email the rest of the Board members a copy of the schedule and will include budget vs. actual from last year and a copy of the budget.

Review Correspondence:

- **LCSD August Monthly Report:** Reviewed. Ryan Bjerke commented during this time regarding the recent break-ins and vandalism that has occurred on School Street. He requested that the Board follow up with the Sherriff’s department when they are called for these break-ins and vandalism and should also include following up on the directed patrols that are requested. He also discussed the need for the Highway department to trim the brush between the road and the School Street Park to deter the park from being a “hang out” area for use other than what it is intended for and to stop the vandalism and theft that has occurred to the building located at the Park, as it has been broken into several times. He also mentioned that no action taken encourages further behavior. The street lighting in town and on School Street was also discussed. Belinda informed everyone that the town is on a long list for LED replacement lighting. She also discussed the possible hire that has been

discussed for an enforcement officer for the LCSD for Wolcott, as well as Hyde Park and Johnson. Bernard was asked to phone the building manager of a building on School Street to inform them of graffiti that was painted on it and ask about getting it removed.

- **Duncan Hastings Letter:** Eric read a letter submitted from Duncan Hastings, who is the retired town manager for the town of Johnson. The letter stated his interest in part-time administrative work. Discussion. The Board will keep his letter on file.
- **Lamoille Rail Trail newsletter:** The Board reviewed this newsletter which also included a donation request. Eric took home to read.

Old Business:

- **Possible Update on Solar Discussion for Landfill – Michael:** Mike will give an update on the solar discussion for the landfill at the next Selectboard meeting on October 4th. The Board will review the attached proposal that he sent in an email before that meeting.
- **Review List of Selectboard Tasks and Draft Job Description for Administrator:** The Board discussed the information that Ron, the Hyde Park town administrator sent. They also reviewed Linda's task list that she submitted of the jobs that she does that is the responsibility of the Board. They would like Linda to continue with this list and will put her on the agenda for the October 18th meeting to go over this list and to discuss other items. The Board will also ask Tom to attend this same meeting for a discussion.
- **Copies of Selectboard Correspondence:** Belinda informed the Board that Mr. Percy came into the town office and stated that within two weeks the outside of the building next to the town hall will have everything outside of it removed. A bill of sale was also reviewed from the sale of the screener. An email from the river conservatory was received stating that they will not encroach on the existing easement that is on the McCrumb property. The Board reviewed their to do list and every item has been completed. Eric spoke with Skip regarding the school bus stop signs and Belinda has ordered them. Before placement, the resident needs to indicate where the signs are to be placed.

The Board entered into executive session at 7:28 p.m. and came out of executive session at 7:42 p.m. No action was taken.

Motion to Adjourn: Motion by Belinda to adjourn the meeting at 7:43 p.m. Seconded by Richard. Voting: 5 in favor, 0 against. The next Selectboard meeting is scheduled for October 4, 2017.

This draft has been respectfully submitted by Valerie Mason.