

**Wolcott Selectboard Meeting  
Minutes  
April 20, 2016**

Members Present: Belinda Clegg, Bessie Martin, Richard Lee, Eric Furs, Kim Gravel  
Members Absent: None  
Town Employees: Tom Martin, Skip Patten, Bernard Earle  
Public: Chase Earle, Meghan Rodier  
Reporter: Michael Bielawski  
Correspondent: Val Mason

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Belinda called the meeting to order at 6:06 p.m.

**Amendments to the Agenda:**

- **Sign Officers Appointed by Selectboard – non-draft**
- **Hardwick Electric Department Quote for Light**

**Selectboard Rules of Procedure – Review and Adoption:** The Board reviewed an existing document; The Purpose, Application and Procedures of the Selectboard Rules of Procedure. The Board changed C. Procedures: Item number one which states that the vice-chair shall chair any meeting that the chair is absent to either co-chair may chair any meeting whether either co-chair is absent or not. C. Procedures: Item number four was changed to ten minutes from 20 minutes for open public comment unless more time is necessary and changed to at each Selectboard Meeting instead of at the beginning by majority. Under C. Procedures: Item number five, Public comment on issues was limited from fifteen minutes to five minutes, unless increase is necessary and changed to majority vote. Also, majority was changed to C. Procedures: Item number 7 in which all business shall be conducted in the same order as it appears on the agenda and C. Procedures: Item number ten which is that these rules may be amended, majority was decided. Motion by Belinda to approve these amendments and sign the amended document at the next Selectboard Meeting. Seconded by Kim. Voting: 5 in favor, 0 against.

**Comments from the Community:** None

**Approve the minutes of April 6, 2016:** Discussion. Page one, under Comments from the Community: Line two needs to be changed from Route 15 to the North Wolcott Road. Motion by Belinda to approve the minutes with the correction made. Seconded by Richard. Voting: 5 in favor, 0 against.

**Local Emergency Operation Plan Updates – Meghan Rodier of LCPC:** Meghan provided an overview of the new Local Emergency Operation Plan Updates with the local requirements for 2016. For the revised plan a listing of mobile home parks and registered childcare facilities is required; Wolcott has none. Tier II sites under Planning Task 2, High Hazard/Vulnerable Sites which are the Wolcott Store and the Comcast Site. Item 4 was discussed as to whether pets are allowed in the shelters or create a kennel service. The Board decided to state “no pets” for the present and will look into this for the future. The existing

Plan was reviewed. Mark Drew was made coordinator for the shelters and Linda Martin was added and Arlo Sterner was removed for contacts. Motion by Belinda to approve the changes made to the Local Emergency Operations Plan. Seconded by Richard. Voting: 5 in favor, 0 against. Meghan will make the changes and send to FEMA and send a copy to the town office.

**Tom Martin –**

- **Ordinance Enforcement:** Tom provided the folder from the former Committee for Solid Waste and Junk Yards Ordinance Enforcement. He and Belinda explained that the Committee had been shut down by the Selectboard as they would not enforce the Ordinances or fund it. Discussed properties that were appealed that went before the Board. Discussion. The Board decided that this will be tabled for now but want to pursue
- **Transfer Station Policy on Garbage and Recycling:** Tom explained that the Transfer Station has been filling up both the recycling and trash bins creating upset customers. Belinda and Tom found that the town can purchase an extra storage container for either trash or recycling and it would be compliant with the state. Eric stated that the town should purchase a sign or place a large cone stating “for large items only” as customers are putting trash in the same bin as large items and more signage educating customers regarding recycling. The price may be increased from \$5.50 to \$6.00 for a contractor bag. Belinda will get prices for signage and storage containers and will bring the estimates to the next meeting.

**Road Foreman**

- **Review Spring Highway Plans:** A list was provided to the Board and Skip of items to be completed with due dates.  
The items are:  
LCPC – Culvert Inventory written report updates – completed by June 30, 2016  
LCPC – Sign Inventory written report Update – completed by June 30, 2016  
Bridges need to be cleaned off as soon as possible – will not be asking the Fire Department –  
Need completed by May 18, 2016.  
Written report of the conditions of all Class IV roads to be given to the Board – completed by  
May 18, 2016.  
Written work plan of what roads are being ditched and resurfaced this summer – completed by  
May 6, 2016.  
All signs need to be straightened and replaced - completed by June 30, 2016.  
This list was discussed in detail. Skip will get an estimate for a rental sweeper. Belinda will  
request directed patrols for Morey Hill as the road is being misused and causing damage to the  
road.
- **Discussion and Review Current Highway Policies and Standards and Model C4 and Trail Policy:**  
Reviewed the Class IV Highway and Trail Policy which the Board will take home to review. The  
Board also reviewed the Memorandum from VLCT Municipal Assistance Center regarding Model  
Class IV Highway and Trail Policy and the Town of Wolcott Town Highway Standards Ordinance.
- **Estimates for a New Pump:** Belinda found money in the budget and ordered a pump for \$1500.  
It has been delivered but not installed.

### **Bernard Earle**

- **VT Route 15 Water:** Bernard informed the Board that a resident on Route 15 who the town must supply water to is having trouble with the water. The water line runs from the Town Hall. Bernard stated that he has to replace costly filters two times per month and the resident also cleans out her own filters. He met with Nick Manosh who said he could change the line but it would be very close to the road, very costly and would require a lot of paperwork (permits). Discussion. Bernard will ask Nick about a better filter system or alternative and will pass on the information to the Board.
- **Handyman Helper for the summer:** Chase Earle, Bernard's grandson introduced himself to the Board. He is sixteen and lives in Eden. He would like to assist Bernard for the summer with necessary projects. The Board agreed to hire him for \$10 per hour for ten hours maximum per week.

### **New Business:**

- **C4 Turcotte Road Grant Application:** Belinda reminded the Board that she along with LCPC and Skip had submitted a grant. The Vermont Youth Conservation Corporation chose Wolcott to assist with repair of a Class IV road for up to \$20000. Belinda wrote back to the VYCC thanking them and is waiting to hear.
- **Green Up Day – Tire Prices:** The Board reviewed a letter from Joyce Majors, Green Up Day County Coordinator, Operations Administrator, LRSWMD. The letter gave options of how to dispose of the tires which included K-N-S in Albany who Wolcott used last year. The prices are \$2.00 for 16" passenger car tires and \$5.00 for 17" to 24" tires. Discussion. Belinda will check with K-N-S to see if it would be more cost effective if the town delivered the tires to them. Kim will also find the company in New Hampshire that they use, who charges \$3.00 per tire for a minimum of 100 tires and will email it to Belinda.
- **VTel Wireless Expands:** Discussion on the announcement that VTel has expanded their wireless service. Belinda explained the problems that the Town Clerk's Office and Lister's Office are constantly having with scanning, xeroxing, recording, server bogging down and a printer not identifying with computers and computers not being connected due to slowing down of the system. Belinda will call VTel and Fairpoint to speed up service and repair issues and will bring the information that she finds out to the next meeting. Ward's Systems is also giving estimates for servers.

### **Old Business:**

- **Rutland Resolution:** Discussion. The Board has decided not to sign the Rutland Resolution and will wait to see the Town Plan that the Planning Commission is working on. Belinda will call Rutland to let them know of the Board's decision.
- **VAST Management Plan for LVRT:** Discussed. A hard copy of the plan is available for viewing at the Town Office.
- **Manning Bridge – Request for Information:** Eric read Linda's letter regarding the Manning Bridge. She stated that she was approached by Phil Huffman, from the Nature Conservancy, at the State House. She suggested that he attend a Board meeting. She told Mr. Huffman that she really did not want the bridge removed but liked his project and would be willing to work with them to find a solution for wildlife migration. She suggested that the AOT, the Fish and Wildlife

Department and the town work together on this project for safe crossing of wildlife and safe access to Route 15. She said that she believes people would like the bridge repaired and that The Agency of Transportation has not addressed the concerns with vehicles turning left onto Route 15 from the North Wolcott Road. She feels that with the Gulf Road being closed to overweight vehicles and trucks, it only leaves them the option to use the route 15 access. Money should be appropriated to hire someone for cost estimates. Eric also spoke with a representative from the State who informed him that this is the most highly trafficked wildlife crossing in the Lamoille Valley and that the wildlife gets pushed up to the road because of the concrete and river which is why they suggested relocating the bridge. Eric will find out the time table and to see about the State's plan for the Manning Bridge and the intersection of Route 15 and the North Wolcott Road. Belinda mentioned that there is money in the fund balance to use to hire an engineer to get an estimate for the bridge.

- **Athletic Association – Use of North Wolcott Road ball field:** Discussion. There will be no conflict of scheduling between the Wolcott Athletic Association's use of the field for practices and the Hardwick Men's Softball League games, so the Board will inform both that the field is available for use. The Softball League will sign a waiver and pay \$300 for their use of the field starting mid-May on Tuesday's starting at 6:00 p.m. They also requested to put up a removable winter fence for the outfield and repair behind the home plate where it has become sunken in.
- **Board of Liquor Control**
  - Review and Approve Application – North Wolcott Store:** The Board reviewed their application with a \$70 attached check. They have received no violations. Motion by Belinda to accept their renewal application. Seconded by Richard. Voting: 5 in favor, 0 against.

#### **Review Correspondence/Sign:**

- **Complaint – Logging on a Posted Road:** A joint complaint was received regarding un-authorized logging on the Turcotte Road without the proper permits. Belinda has spoken with the logger and notified him of the required permits.
- **LCSD – March Report:** Discussed. Eric informed the Board that he received an email from VTrans that the town is allowed to place a sign showing the driver's speed in the right of way. Belinda will check with the LCSD about getting a permanent sign to place in the village coming from the west.
- **WC Claims for the First Quarter:** Belinda provided the report to the Board for Workman's compensation which shows no new claims for the first quarter.
- **Invitation from the Lamoille River Paddlers:** Eric read an invitation to the Board for the Lamoille River Paddlers First Annual Community Social at the Landmark Tavern. Belinda mentioned that Bernard saw someone cutting trees on the river and the Board has not agreed with the Paddler's as to where the overnight site might be. Residents have come forward with concerns about the possible locations. Belinda mentioned that they should speak with Noah from the Vermont River Conservancy to locate another site.
- **Embezzlement Claim:** Belinda informed the Board that the town's liability insurance, that the Fire Department pay a portion of, will cover \$10,000 of the money that was embezzled from the Fire Department.

**Amendments to the Agenda:**

- **Sign Officers Appointed by the Selectboard – non-draft:** Signed by the Board.
- **Hardwick Electric Department Quote for Light:** The estimate was received to install the street light in the parking lot which is \$813.00 which will be covered by grant money.
- **Added to the Agenda – Reed Road Petition:** A petition received by the residents of the Reed Road was read into the minutes which requests that the private section of their road be taken over by the town. It will be put on next meeting's agenda.

**Motion to Adjourn:** Motion by Belinda to adjourn the meeting at 8:11 p.m. Seconded by Richard.

Voting: 5 in favor, 0 against. The next Selectboard Meeting is scheduled for May 4, 2016.

Respectfully submitted by Val Mason.