

## **Wolcott Selectboard Meeting March 4, 2015**

Wolcott Town Office  
6:00 p.m.

Board Members: *Belinda Clegg, Bessie Martin, Todd Harris, Eric Furs*  
Public: *None*  
Reporter: *Tylor Mollouer*  
Correspondent: *Val Mason*

Belinda called the meeting to order at 6:01 p.m.

### **Reorganization of the Board:**

- **Elect Chairperson:** Bessie made the motion to nominate Belinda as Chairperson. Todd seconded the motion. Motion passed unanimously.
- **Elect Vice-Chairperson:** Bessie made the motion to nominate Eric as Vice-Chairperson. Todd seconded the motion. Motion passed unanimously.
- **Elect a Secretary:** Belinda made the motion to nominate Bessie as Secretary. Todd seconded the motion. Motion passed unanimously.

**Set Day, Time and Place of Regular Board Meetings:** Discussion. Belinda made the motion that Wednesday at 6:00 at the Wolcott Town Office on every first and third Wednesday of each month be set. Todd seconded the motion. Motion passed unanimously.

**Designate an Official Newspaper for Town Publications:** Discussion. Belinda made the motion to designate the Transcript as the official newspaper. Eric seconded the motion. Motion passed unanimously.

### **Amendments to the Agenda:**

1. **Liquor Control Board – North Wolcott Store Renewal Application**
2. **Agreement for Planning Services with LCPC**
3. **Snow Removal on Town Buildings**

**Comments from the Community:** None

**Approve the Minutes of February 18, 2015:** Discussion. Bessie made the motion to accept the minutes as read. Todd seconded the motion. Motion passed unanimously.

### **Review Correspondence/Sign:**

- **Designate Account to Deposit Revolving Loan Funds:** Belinda gave Eric an over view of the existing loan with Ken Harvey. The Board reviewed the letter from the Town Clerk and Treasurer of Hyde Park to Linda along with checks representing the difference of the account balance and what is to remain in the account. Linda asked the Board what they would like to do with Wolcott's amount of \$2,693.19. Belinda recommended that \$500 of this be allocated for the School Street Water System account per the passing of Article 7 at Town Meeting. Discussion on the Town's need for new equipment which includes a photocopier/fax and two computers, one for Zoning and the other for the Finance Department. Belinda made the motion that \$500 be allocated for the School Street Water

System and \$2193.19 will be placed in an Equipment Fund that will cover \$382.80 be used for four months of payments on the lease of the new photocopier at \$95.70 per month and \$1180 for the cost of the two new computers which were \$590.00 each. This will leave a balance of \$630.39 to remain in the Equipment Fund for the Town Office. Todd seconded the motion. Motion passed unanimously. This will allow the Town to receive a special rate on the photocopier.

- **Payroll:** Orders were signed.
- **February Order total:** Linda provided a memo for the Board that the total for the Orders was \$70,578.50 which included the Selectboard, Appropriations, Equipment and Class 1, 2, 3 and 4 roads.

#### **New Business:**

- **Copier – Contract:** Discussion on the lease agreement of the new color photocopier/fax. The cost will be \$95.70 per month for sixty months which includes a trade-in, for sixty months with a buy-out option at the end of the lease. Bessie made the motion giving Belinda permission to sign this agreement. Todd seconded the motion. Motion passed unanimously.
- **FY 2016 Highway Contracts:** Belinda updated the Board that she will be writing the grants with the information she receives from Todd and Skip. Belinda proposed that three paving grants and one Structural Grant be submitted. Discussion. Paving Grants will be submitted for the North Wolcott Road, Elmore Pond Road and School Street and the Structural Grant will be for East Hill. The Board also discussed the Manning Bridge.
- **Town Meeting Discussion:** Belinda felt that the Board was well prepared. Todd mentioned that changing the time of Town Meeting be pushed back an hour or two, to accommodate more of the tax payers that he noticed coming in after the start of the Meeting. Todd mentioned that from where he sat amongst the attendees, that he received comments on how great of a job that the Selectboard had done with the budget and are doing with the roads and were impressed that the Board had created a survey to ask the taxpayers such important questions. The School Street Water Article was discussed at length and the theme of next year's Annual Report was discussed. Belinda briefly discussed the School Budget.
- **Survey – Collection of Results:** The Board plans to leave the survey open until their meeting on April 1<sup>st</sup>. The Board is hopeful that more residents will print a survey from the town's website or pick one up from the Town Clerk's office or the Library. This will allow more time for the surveys to be filled out.

#### **Old Business:**

- **Transfer Station:** The Board discussed the covers at length. Todd is going to purchase some long ropes to make it easier to put them on. The Board is going to invite the employees to a meeting.
- **Highway Truck Problems:** Todd updated the Board on the safety issues and inconvenience associated with the 2010 Highway Department truck. Todd and Skip have been researching new trucks and trade-in prices and extended warranties. Discussion. Todd presented a proposal from J& B Truck Center in Colchester for a new Western Star truck. Belinda made the motion for Todd to call J&B to purchase and order a new truck. Bessie seconded the motion. Motion passed unanimously.

#### **Amendments to the Agenda:**

- **Liquor Control Board – North Wolcott Country Store Renewal Application:** The Board reviewed the renewal for the store to sell alcohol and tobacco. No violations have occurred. Belinda made the motion to accept and sign the approval. Bessie seconded the motion. Motion passed unanimously. All present Board members signed the approval.
- **Agreement for Planning Services with LCPC:** The Wolcott Planning Commission has received a grant to develop a GIS Map of the Wolcott Zoning District along with standards and plans. LCPC is agreeing to assist the Town in providing planning services. The Grant amount is \$15,000. LCPC has set a maximum dollar amount for all services performed under the Agreement to not exceed \$12,667, unless amended. Discussion. Belinda made the motion to sign and enter into this agreement. Todd seconded the motion. Motion passed unanimously. Belinda was recommended to be the point person.
- **Snow Removal on Town Buildings:** Belinda informed the Board that the Town hired two local individuals for removing snow from the buildings and that they did a great job. An email was received from the Town's insurance carrier after the fact, stating that only contractors with liability insurance should be hired. Discussion. It was decided that the Town will not ask these individuals for proof of insurance, since the work has already been completed.

The Board discussed some upcoming meetings that should be attended; one being a training workshop for Selectboard members. Another is for the Lamoille River Paddlers Trail that Linda feels is very important that at least one Selectboard member attends. It is on Wednesday, March 11, 2015 at 7:00 p.m. at the Hardwick Memorial Building. Discussion. Eric will plan to attend this meeting. Efficiency Vermont sent details on working with the Town on any energy efficiency needs. Todd stated that possibly they could help with the Town Garage doors.

Belinda made the motion to adjourn the meeting. Todd seconded the motion. Motion passed unanimously.

Meeting adjourned at 8:02 p.m.

*Next Selectboard Meeting  
March 18, 2015*