

Wolcott Selectboard Meeting March 18, 2015

Wolcott Town Office
6:00 p.m.

Board Members: *Belinda Clegg, Bessie Martin, Todd Harris, Richard Lee, Eric Furs*
Town Employee: *Linda Martin*
Public: Rob Moore (LCPC), Jim Manson, Chris Kaufman, Phil Teale
Reporter: *None*
Correspondent: Val Mason

Belinda called the meeting to order at 6:02 p.m.

Amendments to the Agenda: None

Kick off meeting – Northern Borders Grant – LCPC and John Turner Consulting: Rob Moore representing LCPC introduced Jim Manson and Chris Kaufman of Turner Consulting who will be designing and engineering this project. Rob thanked the Board for having them. Copies of the existing conditions along with the three conceptual site designs were handed out. Belinda stated that ideas were taken from each design at the public meeting representing what the Town wants. Rob stated that the notes and comments from that meeting had been forwarded to the Consulting team along with the site visit notes. It was discussed that generally Plan B has the most common elements with a few items taken from Plan A and Plan C peppered into it. Jim asked what concerns, possible areas to avoid and any potentially negative acts the Board and Linda felt should be discussed. Belinda mentioned that the location of the picnic tables in Plan B would need to be moved as they were shown to be in the Public Road. Linda stated that some sort of screening needs to be provided for the town's neighbor due to lighting and noise. The soil contamination was touched upon. Belinda stated that A Notice to the Town of Wolcott Land Records was recorded that prior to conducting any subsurface work or excavation on the property the Vermont Agency of Natural Resources should be notified. The town maybe proposing to pave the area between the Town Clerk's Office and the Railroad Street Preschool building and that some work is planning to be done at the beginning of the Railroad Street due to water issues, but this will not interfere with the Plan. The consultants were made aware that this road is in fact a Class III public road. Water lines were discussed and where they meet up and can possibly be marked and it was mentioned that there is a spring on the edge of the hill for six residents. The Plan will not affect the water system, but the Board felt that they should be aware of it. VAST has a lease on the railroad right-of-way. The plans should not encroach on the right-of-way or the town will be pulled into their Act 250 permit. Linda suggest that the Friends of the LVRT to be reached out to regarding continuity of signage. Rob discussed snowmobile usage, the possible need for emergency vehicles to reach the trail head and the mimicking of the width of the LVRT was talked about and the problems that some towns are having with cars on the trail. Linda mentioned that some towns have placed removable barriers. Rob suggested putting this on the back burner, but is hopeful that proper signage will help avoid this. It was decided that any information/ideas will be funneled through Rob and that the Town Office s through email. Belinda will keep the Board apprised of any information or questions that arise. A question of the foreseeable need for demand of vehicles. The Board would like to see ten parking spots. This could hold two snowmobile trailers and eight vehicles. The consultants recommended regular landscaping. The use of paver blocks with crushed stone were discussed with woody vegetation around the kiosk. An estimate will need to be

established of what materials will be needed from the town once the materials are selected. Amenities such as a bike rack will be added later but the Board wants the location of it on the map as well as the picnic tables. Phasing will consist of a parking area, kiosk and screening. The pathway to the connector trail and signage will come in a different phase. The Board wants to start with a basic plan and be able to build upon it in future. Linda stated that Wolcott is about five years out before it will connect to other towns via the LVRT. Linda mentioned the initiative of the Paddlers Trail on the Lamoille River. Eric attend this meeting and stated that they are very well organized and plan on intersecting trails with campsites. The consultants felt that the kiosk itself should have an 1820's or 1950's architectural style and will match the current Rail Road Station in color and will have a fake slate roof due to the site being in a designated State recognized historic area. The consultants informed the Board of a local kiosk builder who constructed one in Plainfield that was square and utilized more space. The Board was asked to research kiosks along with the consultants to come to a cost effective design. Necessary lighting was discussed. A street light was mentioned as well as lighting for the kiosk. It was reviewed that there will be no trash receptacles. Carry out only signs will be needed and no water spicket will be provided. The consultants asked the Board if there were any other modifications or offered to mark it up and scan it to them. Todd recommended squaring off the parking area to ease parking and plowing. The consultants left extra packets and took Todd's for review. Belinda asked Rob about the time schedule. Rob asked the Board about future meetings because this will slow the process. The Board wants to see the preliminary and/or final design before construction. The consultants stated that they would like to make as much progress as possible before the middle of May to be able to send the project out to bid and before construction companies get busy.

Phil Teale – School Street Water System: Phil appeared before the Board, but first Belinda presented a letter that Phil had written for them to review. The town's attorney stated that the users of the water system can either form an association or the town can deed 1/6 of an interest of the water system to each of the six residents. The attorney stated that the residents do not need an LLC but can have an agreement between everyone and name themselves as an association. Belinda explained to Phil that if he spoke with each of the residents and they are in agreement to sign, the town will notarize each of their names. The town will then deed the water system to the association which they will then own and will give them the \$500 that had been allocated at Town Meeting. In the Deed it will state that if any issue occurs in the right of way of the road, that the town will assist the residents with that. Phil agreed and will begin speaking with the association and will keep the Board appraised. Phil also mentioned wanting to rid the Valve Box Extention, if the town is willing to dig it up, he will donate his labor to flatten that area out.

Comments From the Community: None

Approve the Minutes of March 4, 2015: Discussion. Belinda stated that Val emailed her corrections to the minutes that she found. 1. In under New Business, Page 2, FY 2016 Highway Contracts that at the end of the second sentence after Grant, that it say: be submitted. 2. Page 2, under New Business, Survey- Collection Results: The entire paragraph be re-written to say: The Board plans to leave the Survey open until their meeting on April 1, 2015. The Board is hopeful that more tax payers will print a survey from the town's web site or pick one up from the Town Clerk's Office or the Library where copies of it are still available. This will allow more time for the surveys to be collected. 3. On Page 3, after the Amendments to the Agenda, the paragraph regarding upcoming meetings. The sentence which starts out with Efficiency Vermont should say: sent details on working with the Town on any energy efficiency needs. The last sentence of the same paragraph where it says Todd stated it should say: Town Garage Doors. Belinda made the motion to approve

the minutes of March 4, 2015 with above mentioned amended corrections. Richard seconded the motion. Motion passed unanimously.

Review Correspondence/Sign:

- **Town Hall Permit – Sign:** Ashley Brown for April 12, 2015 from 8:00 a.m. until 7:00 p.m. No alcohol. Richard made the motion to accept this request. Todd seconded the motion. Motion passed unanimously.
- **Payroll – Sign:** Orders signed.

New Business:

- **Appointment of Town Officers:** Discussion. The position title Constable will be changed to Animal Control Officer (ACO) due to Wolcott's consideration of joining Hyde Park and Johnson's Ordinance. Belinda met with Bernard regarding the extra duties and paperwork that will be involved and he stated that along with Diane's help with the paperwork that he feels that he can handle this position and he is serious about it. Belinda recommended that the Board re-appoint Bernard for this position. Todd Harris would like to remain in the position of Road Commissioner. Belinda recommended Todd Harris. Position of Road Foreman currently held by Harold Patten Jr. will remain the same. The position of Tree Warden currently held by Arlo Sterner and Mike Green want to remain in this position. Recommend both remain in position. Lamoille County Planning Commission Director currently held by Maxfield English will remain in this position. Board of Supervisor, L.R.S.W.D.M.D. position currently held by Richard Lee. Richard stated that he wishes to remain in this position. Town Service Officer currently the Selectboard. Discussion. Position will remain the same. Energy Coordinator position is currently held by Arlo Sterner. Belinda recommended that Eric Furs take on this position. He accepted. Pound Keeper position will remain the same: Lamoille Kennels and Justice for Dogs. Wolcott Planning Board: Dan Noyes informed the Board that he no longer wants the position. The remaining W.P.B members terms are not up until 2016, 2017, 2018, 2019. It was discussed that the opening will be advertised on Front Porch Forum. The Development Review Board Officers: Linda Wright has resigned. The Board is suggesting that Bill Cotton fill the 2017 opening. An advertisement on Front Porch Forum for Linda Wright's term will be placed. Zoning Administrator Position: Thomas Martin remains. The Fire Warden, Health Officer and Deputy Health Officer positions are not due until June 30, 2015. Green-Up Vermont Chairperson is currently Richard Lee. The Board recommended that Richard remain in this position. The Board decided to advertise the open officer positions on the town's web site and Front Porch Forum. Other than the changes and the two open officer positions, which are a five year D.R.B. position and a W.P.C. five year position that will be advertised on the town's web site and Front Porch Forum, Belinda made the motion to appoint the above mentioned Officers to serve the Town of Wolcott for the designated term.. Bessie seconded the motion. Motion passed unanimously.
- **Applications for Lister Position:** One applicant has shown interest in the position. Tom requested that he interview this person. Eric stated that he has met this person and got a good impression. The Board agreed to allow Tom to interview this candidate, but they will also advertise on the town's web site and Front Porch Forum. The Lister position will only be appointed until Town Meeting when they will be elected.
- **Appointment of Town Service Officer:** Discussion. The Selectboard decided that every Board member should be a Town Service Officer to better serve the town and for the purpose of confidentiality.

- **L.C.S.D. Monthly Police Report:** Discussion. Belinda stated that she can put this information on the town's web site.

Old Business:

- **Transfer Station - Green Up Day:** Discussion. The Board asked Richard about help for that day. Belinda offered to contact Probation and Parole for assistance. Vermonters Helping Vermonters is no longer accepting tires. The Solid Waste District has received the best deal through a company in Maine who will come and collect the tires. Todd recommended that a loader be used to put the tires collected in the truck as it is very difficult to manually get them into the truck. The Board apprised Richard of some issues that have been occurring at the Transfer Station. He said that he will have a discussion with the employees. Richard also stated that the town is receiving excessive amounts of recycling patrons only. He feels that the modest prices that the Transfer Station charges on rubbish barely covers the cost of the free recycling. He has found that by asking, many patrons receive curb side pick-up and have been told that their recycling will not be picked up. He said that it can be uncomfortable, but that all employees need to speak to these patrons as the town wants to avoid a rate increase.
- **Posting of Roads:** Belinda informed the Board that a letter from the State of Vermont was received stating that the rule of posting the roads cannot become effective until it has been filed with the Selectboard. The Board received a signed list by Skip and Todd of all of the necessary road postings which he did on March 11, 2015 at 8:00 a.m. Belinda made the motion to accept this list. Richard seconded the motion. Motion passed unanimously. The posting was placed in two public places as well as the town's web site. Belinda informed the Board that she had to get on the State's web site and enter each posted road for the town of Wolcott. The posting of roads is necessary to protect our roads, keep them in the best possible condition and to keep the cost of repairing our roads down.
- **Selectboard Surveys:** The Board is continuing to collect surveys and will go over the totals at the next meeting.

Belinda made the motion to adjourn the meeting. Richard seconded the motion.

Meeting adjourned at 8:06 p.m.

Next Selectboard Meeting – April 1, 2015